Global Learning: Semester Abroad 2018-2019 Application Process (A)

Please read the following instructions carefully.

Step 1

You are applying for the opportunity to study abroad for a semester. Based on your academic program and current semester, the International team will present the institution(s) that best align with your studies.

Any questions regarding the application process can be directed to the appropriate contact for your academic school (see below).

Applicants must have a GPA of 70% or have written permission from their Program Coordinator, and are required to submit all required documentation by the deadline provided.

Step 2

This application has three parts:

1. Application form
2. Letter of Intent – guidelines provided below
3. Copy of unofficial transcript, downloaded or printed from myHumber at the time of application.

All documents must be submitted with your application and sent to
Ashley Tinoco,
International Mobility Coordinator at
studyabroad@humber.ca

DEADLINE:
Applications are due by
Monday, March 12, 2018

Step 3

Applicants will be invited to attend an interview in March as part of the selection process. All successful applicants will be notified of acceptance via email in early April and will be required to confirm their acceptance.

KEY CONTACTS

Academic School	Name	Email
School of Applied Technology	Elizabeth Fenuta Professor & International Initiatives	elizabeth.fenuta@humber.ca
School of Creative and Performing Arts	Ashley Tinoco, International Mobility Coordinator	studyabroad@humber.ca
School of Health Sciences		
School of Hospitality, Recreation and Tourism	Judy Hebner, Program Coordinator, Study Abroad	judy.hebner@humber.ca
School of Media Studies and Information Technology	Aimee Ferré Study Abroad and Placements Coordinator	aimee.ferre@humber.ca
School of Social and Community Services	Stephanie Byer International Coordinator	stephanie.byer@humber.ca
The Business School	Jennifer Wilson-Lee, Manager, International Partnerships and Student Mobility	jennifer.wilson-lee@humber.ca

APPLICATION GUIDELINES

Part 1 Application Form

Please complete the application form

Part 2 Letter of Intent Guidelines

A *Letter of Intent* is a part of the application process for the Semester Abroad Exchange program. Before you start writing your letter, think through first what your objectives and goals are. It is highly recommended that you have someone proofread your letter. You can also get assistance in writing your letter by bringing a draft of the letter to the Writing Centre (it is recommended to make an appointment at least three days in advance).

Your *Letter of Intent* should be one-page in length, single spaced, Arial font, size 10, and addressed to the Selection Committee. Your letter should address the following:

- How the semester abroad program will enrich your studies at Humber.
- How the study abroad opportunity will positively contribute to your personal and professional goals.
- How you plan to be successful in the courses offered at the host institution.
- How your experiences studying in another country will help to bring an international/global perspective to Humber and/or your community.

Part 3 Copy of your Unofficial Transcript

Download a copy of your unofficial transcript at the time of application from myHumber: humber.ca/myhumber

TERMS AND CONDITIONS

- For your application to be considered, you **must** complete all sections on the application form and are required to submit all required documentation by the deadline provided.
- Students in ***The Business School***, ***School of Health Sciences, School of Social and Community Services*** and ***School of Media and Information Technology*** must be enrolled in a degree program to participate in the full-semester exchange program. If you are in a diploma program within one of these academic schools, please refer to the Academic Summer Programs to learn more about your opportunities to study abroad.
- Applicants must be enrolled full-time at Humber with a GPA of 70% or written permission from their Program Coordinator. Should this status change, an offer to participate in the program will be withdrawn.
- If you are selected for a semester abroad you agree to:
  - Attend mandatory pre-departure meeting(s), to be scheduled in the months prior to the trip
  - Abide by the expectations set forth by Humber College's Student Code of Conduct
  - Reflect on your experience abroad and complete a creative assignment to share with the Humber community
- Transfer credit will only be applied for courses outlined and approved in the Learning Agreement.
- Pre-departure meetings will be mandatory and may be scheduled during the evening or on a weekend (to be determined). Students will be notified of the pre-departure schedule in early May.
- The personal information provided in this form will be used by the Selection Committee in the administration of your application and will not be released without your consent.

Global Learning: Semester Abroad 2018-2019 Application Form (B)

Please complete all sections.

STUDENT PARTICPANT INFORMATION

FIRST NAME	LAST NAME	STUDENT NUMBER

PROGRAM NAME		CURRENT SEMESTER

STREET ADDRESS	CITY/TOWN	POSTAL CODE

DATE OF BIRTH (DD/MM/YY)	TELEPHONE NUMBER	EMAIL ADDRESS

CITIZENSHIP STATUS: ☐ Canadian Citizen ☐ Canadian Permanent Resident ☐ Other: _____

DESIRED OVERSEAS STUDY PERIOD SELECTION(S):

☐ Fall 2018 ☐ Winter 2019

I declare that the information provided in this application is to my knowledge true, complete and accurate. I understand that providing false information may result in the withdrawal of my application.

STUDENT SIGNATURE	DATE

Please confirm your application is complete by including the following supporting documents as part of your application:

☐ Completed Application Form

☐ Letter of intent

☐ Unofficial grade report(s) printed out from MyHumber

E-mail to: Ashley Tinoco, International Mobility Coordinator, studyabroad@humber.ca