How to Register and Pay for Parking Permits

Parking permits are only available to students attending a full time program at Humber and part time staff.

Step 1: Login

a. Login to MyHumber.

Step 2: Parking and Locker Option

a. Click on the **Services** tab.

b. Click **Parking and Locker.**

c. Click the **Humber Parking and Locker** link.

d. Click the *Permits* hyperlink (illustrated in photo on the right)

e. Read the Terms and Conditions for Parking at Humber and click **I Agree** to continue.
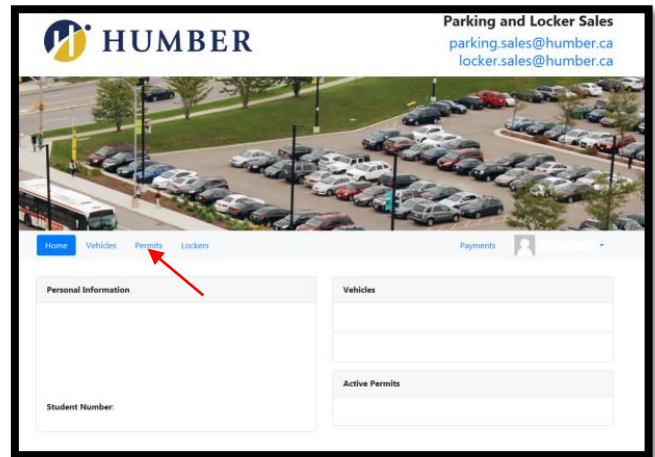
Step 3: Register Your Vehicle (required for first time registration)

a. Click **Add New Vehicle**.

b. Read the Terms and Conditions for Parking your vehicle at Humber and click **I Agree** to continue.

c. Fill in the details for your vehicle.

d. Click *Vehicles* and add information about your vehicle.

Repeat these steps to register another vehicle, if required.

Step 4: Click on permits

a. Click Permits (photo on the top right)

b. Read the Terms and Conditions for using a parking permit and click **I Agree** to continue.

c. Click **Standard Permit** from the parking permit option you wish to purchase (left photo as illustrated below) based on availability.

d. Click **Reserve Permit** to Purchase parking permit (right photo as illustrated below).
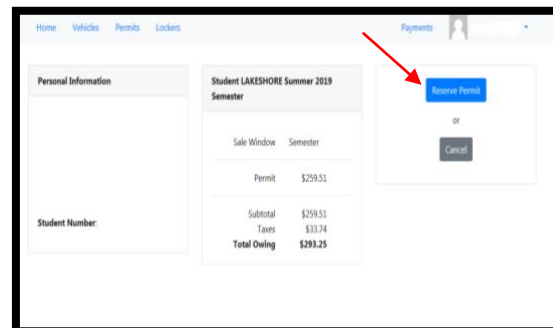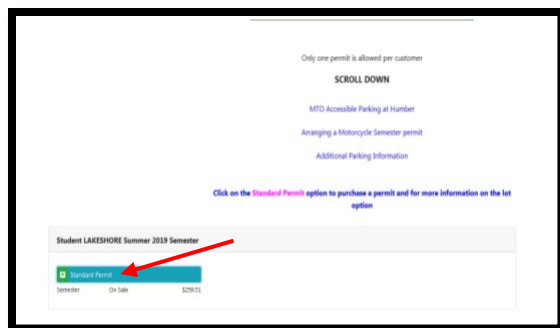
Step 5: Purchase a Parking Permit

a. Click **Proceed to Payment**.

b. Select the payment method.

c. enter your payment details

d. Click **Process Transaction** to complete the payment transaction.

Step 6: Print Receipt

a. A receipt will be displayed on-screen, which you may wish to print off for your records.

Step 7: Sign out

a. You have now completed the Parking Permit registration process.

b. Click Sign Out to log out of MyHumber and close your browser.

Content current as of June 2019.
Content subject to change without notice.
This document is available in an alternative format upon request.