

## Extra Mile Award

### **Eligibility**

This award is designed to recognize a Humber team department/ division/ school which has demonstrated high levels of commitment and dedication to serving staff, students and clients.

### **Criteria**

The Humber team/ department/ division/ school will have exhibited high levels of commitment and dedication to serving staff, students and clients. More specifically:

- By demonstrating extra effort, dedication and commitment to the mission, goals, values and strategic directions of Humber.
- By providing efficient and effective services, in spite of increasing demands, to support student learning.
- By gaining the respect and credibility with the Humber community by providing quality services with scarce resources.

### **Nomination**

Two members of the Humber community must nominate the team/ department/ division/ school, and nomination forms must be accompanied by a comprehensive rationale, stating why the team/ department division/ school has been nominated, based upon the criteria for this award.

### **Process**

- Nominations will be called for in the winter semester, and nominations must be completed and received **no later than Thursday, June 5, 2014.**
- Review of the nominations and selection of the recipient(s) of the award is made by the Selection Committee and approved by the President.

### **Presentation**

The award recipient team/ department/ division/ school receive:

- A plaque recognizing commitment, dedication and extra effort.
- Name inscribed on the Honour Roll, which is prominently displayed within Humber.

### **Announcement**

Announcement of the award recipient(s) is made at the Annual President's Breakfast at the beginning of the Fall Semester.

**Extra Mile Award  
Nomination Form**

<b>Nominee:</b>	
Title:	
Division/School/Department	
Phone ext.	

<b>Nominated by:</b>	
Division/School/Department	
Phone Ext:	

<b>Nominated by:</b>	
Division/School/Department	
Phone Ext:	

**CRITERIA FOR THIS AWARD:**

- By demonstrating extra effort, dedication and commitment to the mission, goals, values and strategic directions of Humber.
- By providing efficient and effective services, in spite of increasing demands, to support student learning.
- By gaining the respect and credibility with the Humber community by providing quality services with scarce resources.

**This nomination form must be accompanied by a comprehensive rationale  
focused upon the criteria for this award**

Please submit this Nomination to:

**Nancey Adamson**  
**Human Resources Office, Room B304Q, North Campus**  
**Email: [nancey.adamson@humber.ca](mailto:nancey.adamson@humber.ca)**

Deadline for submission – **no later than Thursday, June 5, 2014**