

# Alternative SPRING BREAK

## Dominican Republic

### FEBRUARY 2014



**GO ON A SPRING BREAK YOU WILL REMEMBER  
FOREVER!**

Faculty/Staff Application Form

The Alternative Spring Break (ASB) program to Monte Cristi, Dominican Republic, is a one week service learning trip in partnership with Outreach360.

“Outreach360 is a non-profit organization and has been working with disadvantaged children in the Dominican Republic since 1994. Outreach360’s vision is a transformed world where every child is adequately prepared for college or gainful employment upon reaching adulthood, enabling them to live a life of choice. Each child will become an active citizen, committed to serving those less fortunate, and be a friend of the environment. “ (Outreach360, 2013)

It is standard practice for Humber to send a minimum of two Humber full time staff, with specific responsibilities, on each trip offered. The following application is to indicate your interest in applying to attend an Alternative Spring Break Trip as the Humber staff.

**Eligibility Criteria:**

1. Must be a full-time Humber staff member.
2. Must be the first time attending an Alternative Spring Break trip.
3. Willing to take an active role as a representative of Humber (please see Faculty/Staff Expectations).
4. Must have a valid Canadian Passport with expiry no less than 6 months after the date of travel (or able to obtain the appropriate travel VISA’s/documentation).
5. Have an interest in, and understanding of, Service Learning and the benefits to students.
6. Must be fully available for travel between Friday, February 14 – Sunday, February 23, 2014 inclusive.

**Application:**

This application has four sections. Please review and complete all sections before submitting your application.

**Applications MUST be submitted to Melissa Gallo at [Melissa.gallo@humber.ca](mailto:Melissa.gallo@humber.ca) , or Location: H217, North Campus by November 22, 2013 at 12PM Noon.**

**PART I – PERSONAL INFORMATION**

Name:	Title:
Email Address:	Extension:

**PART II – FACULTY/STAFF EXPECTATIONS**

It is important that you read and agree to the following terms and conditions on each of the trips

**Working Conditions**

1. Some of the work you will be doing is physical in nature and may be in inclement weather conditions.
2. Sleeping arrangements will be simple and basic.
3. I understand that I am not permitted to drink Alcohol or take recreational drugs on this trip.

**Pre-departure**

1. Work collaboratively with Trip Leaders to coordinate the ASB pre-departure meetings and a developmental “retreat” (please keep the weekend of January 31<sup>st</sup> to February 2<sup>nd</sup> free.)
2. Participate in pre-departure group meetings.
3. Assist Team Leader with teambuilding exercises.
4. Read through and be familiar with all trip details, waivers and insurance documents.
5. Complete paperwork by scheduled deadlines.
6. Work with Team Leader to prepare reflection activities for the trip.
7. Participate and / or support students in fundraising activities.

**On the Trip:**

1. Read through and be familiar with emergency protocol and documents.
2. Read through and be familiar with Humber’s Liability and Risk Management documents.
3. Carry one copy of emergency contact information for all students attending the trip.
4. Be familiar with local hospitals and emergency numbers for police, fire, and ambulance.
5. Work with Team Leader to lead daily reflection activity.
6. Participate in documenting the trip by taking photos, video’s, blogging, or using other forms of social media.
7. Work with students to ensure their safety and compliance with the behavioral rules as set by the host organization.

**Post Trip:**

1. Participate in any evaluation activity organized through the Alternative Spring Break team.
2. Be prepared to share your thoughts and observations with Student Success & Engagement staff.

**PART III – Question Response**

Please complete Part III of the application form on the following sheet. You may also type out your answer and attach it to this form. Applicants will be chosen on an anonymous basis; identifying factors will be removed by a third party so that the selection committee can make a decision anonymously, and based on whether or not the candidate can meet the specific needs of the program.

1. What is your motivation for attending an Alternative Spring Break trip? Please make sure to connect this to both your own personal learning goals, and your career path.

2. What unique skill, talent or knowledge can you bring to the Alternative Spring Break team?

3. Please discuss and reflect on your previous travel experience. How has this shaped your current work and professional practice?

4. What would you define as the needs of students during an Alternative Spring Break trip? How would you help to meet some of those needs.

**Acknowledgement (Supervisor)**

Supervisor Name:	Supervisor Title:
Supervisor Email Address:	Supervisor Extension:

I \_\_\_\_\_ (Supervisor Full Name) am aware of this staff member's interest in participating in the Alternative Spring Break trip as a Humber staff member. I understand that this staff member's role would require their participation in the pre-trip meeting and retreat program, (dates included above) along with direct supervision of students while participating in the trip.

**Acknowledgement (You)**

I \_\_\_\_\_ (print name) agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

**Applications MUST be submitted to Melissa Gallo at [Melissa.gallo@humber.ca](mailto:Melissa.gallo@humber.ca) , or Location: H217, North Campus by November 22, 2013 at 12PM Noon.**

**References**

Outreach 360. (2013). *College Fact Sheet*. Retrieved October 11, 2013 at:  
<http://www.outreach360.org/home/>