

College-Level Academic Appeal Application (Academic Misconduct/Academic Standing)

1. College-level appeals are only applicable for situations related to academic misconduct or academic standing. Concerns related to in-course or final grades are addressed using Humber's grade review process.
2. The first stage of the appeal procedure is known as the Faculty-Level Academic Appeal. This process allows the student and the Faculty to review the issues. This step must be completed before a request for a College-Level Academic Appeal will be reviewed. Before completing this form, please ensure all stages of the Faculty-Level Academic Appeal have been completed. Review Section 18.3 of the Admission Requirements and Academic Regulations for a complete description of the appeal process at humber.ca/academic-regulations.
3. The request for a College-Level Academic Appeal must be filed, in writing, to the Office of the Registrar (ralw@humber.ca) within ten (10) business days following the written decision of the Faculty-Level Academic Appeal from the Senior Dean (or designate).
4. Advice regarding the completion of this form and the necessary preparation for a College-Level Academic Appeal is available through the Longo Faculty of Business Conflict Resolution Centre. Please book an appointment by visiting the following link: [Longo Faculty of Business Conflict Resolution Centre](#)
5. When completing this form you are required to:
 - a. State all grounds for the appeal and the resolution being sought.
 - b. Provide a copy of the written decision from the appropriate Senior Dean (or designate) indicating the outcome of the Faculty-Level Academic Appeal or the decision confirming the charge of Academic Misconduct.
 - c. Include copies of all documentation supporting the reasons for the appeal.
6. If your request for an appeal is granted, you will be provided access to a Student Advisor.

To be completed by the student:

Student Name _____ Student Number _____

Date of Birth (YYYY/MM/DD) _____ Email _____

Telephone # _____

Program Name _____

Course Name _____ Course Number _____

Program Co-ordinator _____ Professor(s) Name _____

If your request for an appeal is granted, you will be provided access to a Student Advisor. In addition, you will need to indicate if you will represent yourself or if you wish to have someone present your argument.

Student Signature: _____

Date: _____