

Global Learning: Semester Abroad 2019-2020 Application Kit

Please read the following instructions carefully.

Step 1

You are applying for the opportunity to study abroad for a semester. Based on your academic program and current semester, the International team will present the institution(s) that best align with your studies.

Any questions regarding the application process can be directed to the appropriate contact for your academic school (see below).

Applicants must have a GPA of 70% or have written permission from their Program Coordinator, and are required to submit all required documentation by the deadline provided.

Step 2

Required documents:

1. Application form
2. Letter of Intent – guidelines provided below
3. Copy of unofficial transcript, downloaded or printed from myHumber at the time of application.

All documents must be sent to Ashley Tinoco, International Mobility Coordinator at studyabroad@humber.ca

DEADLINE:

Applications are due by
Monday September 23, 2019

Step 3

Applicants may be invited to attend an interview in late September/early October as part of the selection process. All successful applicants will be notified of acceptance via email and will be required to confirm their acceptance.

KEY CONTACTS

Faculty	Name	Email
Faculty of Applied Sciences and Technology	Kerry Johnston Professor & Program Coordinator	kerry.johnston@humber.ca
Faculty of Media and Creative Arts	Aimee Ferré Study Abroad and Placements Coordinator	aimee.ferre@humber.ca
Faculty of Health and Wellness	Mutiara Samosir, International Coordinator	Mutiara.samosir@humber.ca
Faculty of Business	Kathleen Meagher, Study Abroad and Placements Coordinator	kathleen.meagher@humber.ca
Faculty of Business	Judy Hebner, Program Coordinator, Study Abroad	judy.hebner@humber.ca
Faculty of Liberal Arts, Sciences and Innovative Learning	Kimmy Do Operations Manager, Offshore ELC	kimmy.do@humber.ca
Faculty of Social and Community Services	Haley Doherty Global Learning Assistant	haley.doherty@humber.ca

APPLICATION GUIDELINES

Part 1 Application Form

Please complete the application form

Part 2 Letter of Intent Guidelines

A *Letter of Intent* is a part of the application process for the Semester Abroad Exchange program. Before you start writing your letter, think through first what your objectives and goals are. It is highly recommended that you have someone proofread your letter. You can also get assistance in writing your letter by bringing a draft of the letter to the Writing Centre (it is recommended to make an appointment at least three days in advance).

Your *Letter of Intent* should be one-page in length, single spaced, Arial font, size 10, and addressed to the Selection Committee. Your letter should address the following:

- How the semester abroad program will enrich your studies at Humber.
- How the study abroad opportunity will positively contribute to your personal and professional goals.
- How you plan to be successful in the courses offered at the host institution.
- How your experiences studying in another country will help to bring an international/global perspective to Humber and/or your community.

Part 3 Copy of your Unofficial Transcript

Download a copy of your unofficial transcript at the time of application from [myHumber](#).

TERMS AND CONDITIONS

- For your application to be considered, you **must** complete all sections on the application form and are required to submit all required documentation by the deadline provided.
- Students in **Faculty of Business, Faculty of Social and Community Services** and **Faculty of Media and Creative Arts** must be enrolled in a degree program to participate in the full-semester exchange program. If you are in a diploma program within one of these academic schools, please refer to the [Summer Programs Abroad](#) to learn more about your opportunities to study abroad.
- Applicants must be enrolled full-time at Humber with a GPA of 70% or written permission from their Program Coordinator. Should this status change, an offer to participate in the program will be withdrawn.
- If you are selected for a semester abroad you agree to:
 - Attend mandatory pre-departure meeting(s), to be scheduled in the months prior to the trip
 - Abide by the expectations set forth by Humber College's Student Code of Conduct
 - Reflect on your experience abroad and complete a creative assignment to share with the Humber community
- Transfer credit will only be applied for courses outlined and approved in the Learning Agreement.
- Pre-departure meetings will be mandatory and may be scheduled during the evening or on a weekend (to be determined). Students will be notified of the pre-departure schedule in late September.
- The personal information provided in this form will be used by the Selection Committee in the administration of your application and will not be released without your consent.

Global Learning: Semester Abroad 2019-2020 Application Form

Please complete all sections.

STUDENT PARTICIPANT INFORMATION

FIRST NAME	LAST NAME	STUDENT NUMBER
PROGRAM NAME	CURRENT SEMESTER	
STREET ADDRESS	CITY/TOWN	POSTAL CODE
DATE OF BIRTH (DD/MM/YY)	TELEPHONE NUMBER	EMAIL ADDRESS

ARE YOU ON OSAP? : Yes No

CITIZENSHIP STATUS: Canadian Citizen Canadian Permanent Resident Other: _____

DESIRED OVERSEAS STUDY PERIOD SELECTION(S):

Winter 2020

I declare that the information provided in this application is to my knowledge true, complete and accurate. I understand that providing false information may result in the withdrawal of my application.

STUDENT SIGNATURE	DATE
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Please confirm your application is complete by including the following supporting documents as part of your application:

- Completed Application Form
- Letter of intent
- Unofficial grade report(s) printed out from MyHumber

E-mail to: Ashley Tinoco, International Mobility Coordinator, studyabroad@humber.ca