

# Student Guide - How to Submit a Panopto Video Assignment within Blackboard

1 Click on the Assignment in your Course Content page

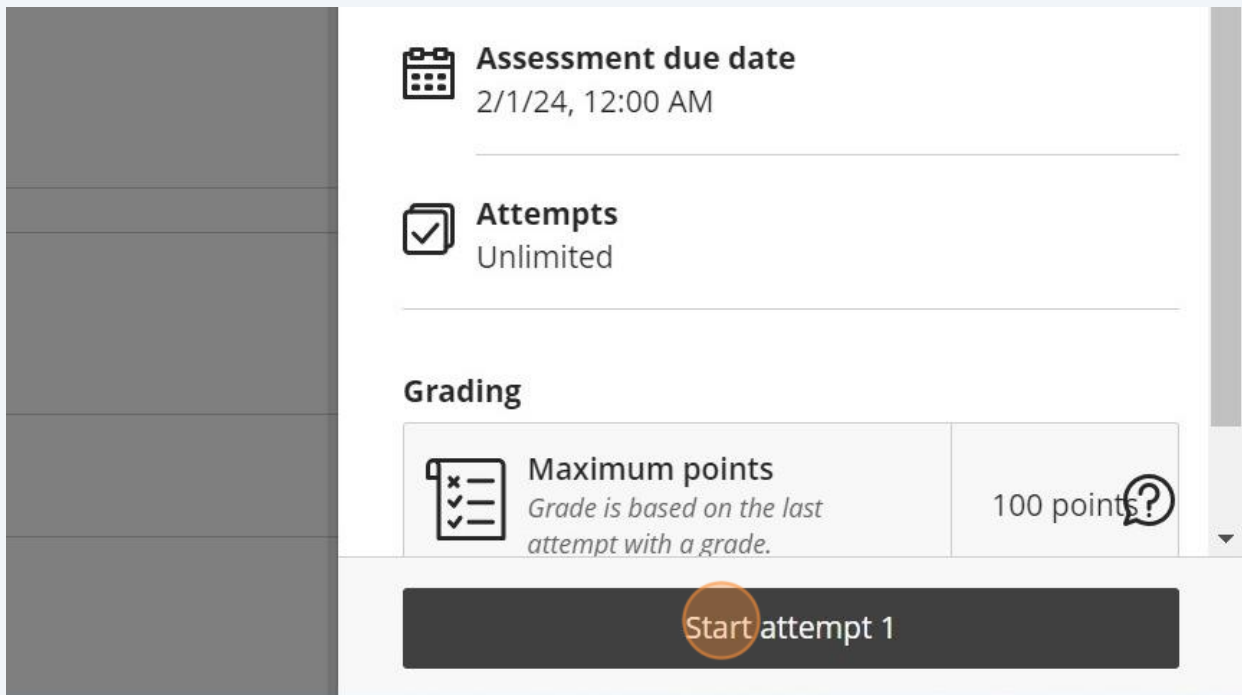


## Course Content

  Panopto Video Assignment TEST  
Due date: 2/1/24, 12:00 AM

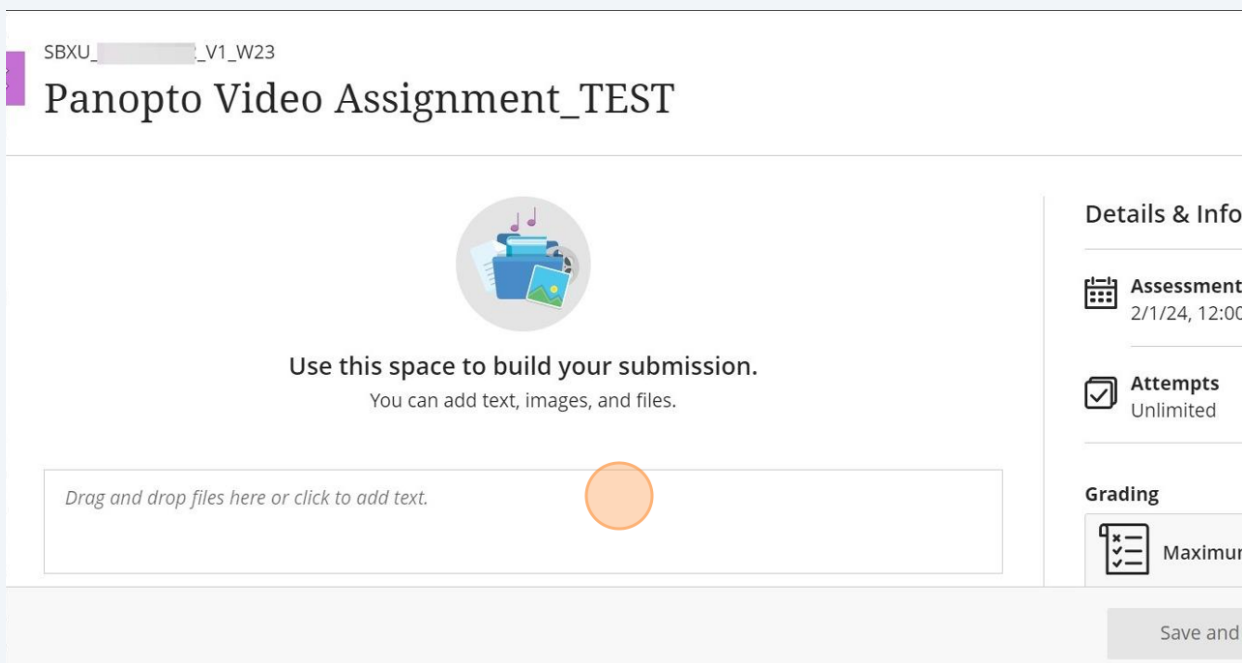
 Sample Learning Module

2 Click "Start attempt"



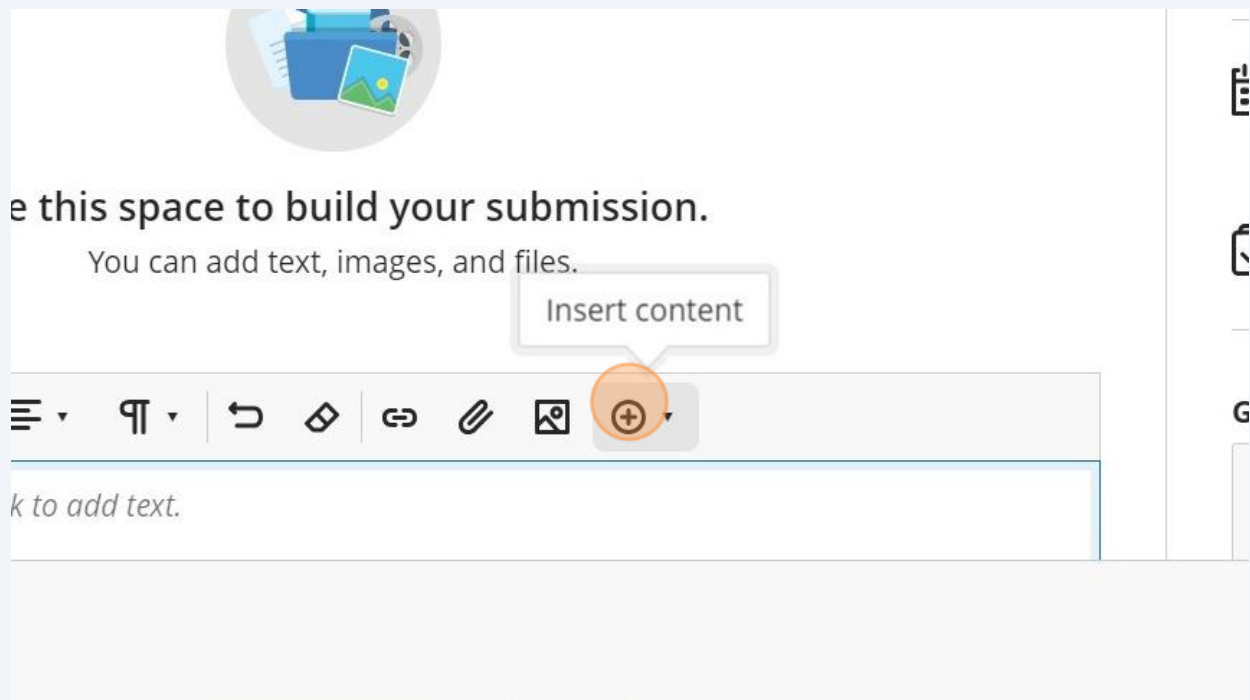
The screenshot shows the assessment settings interface. On the left is a dark grey sidebar. The main content area has a white background. At the top, there is a calendar icon followed by the text "Assessment due date" and "2/1/24, 12:00 AM". Below this is a checkmark icon followed by "Attempts" and "Unlimited". A section titled "Grading" contains a checklist icon, the text "Maximum points", a sub-note "Grade is based on the last attempt with a grade.", and "100 points" with a question mark icon. At the bottom, a dark grey button with an orange circle highlights the text "Start attempt 1".

3 Click anywhere on the text editor area

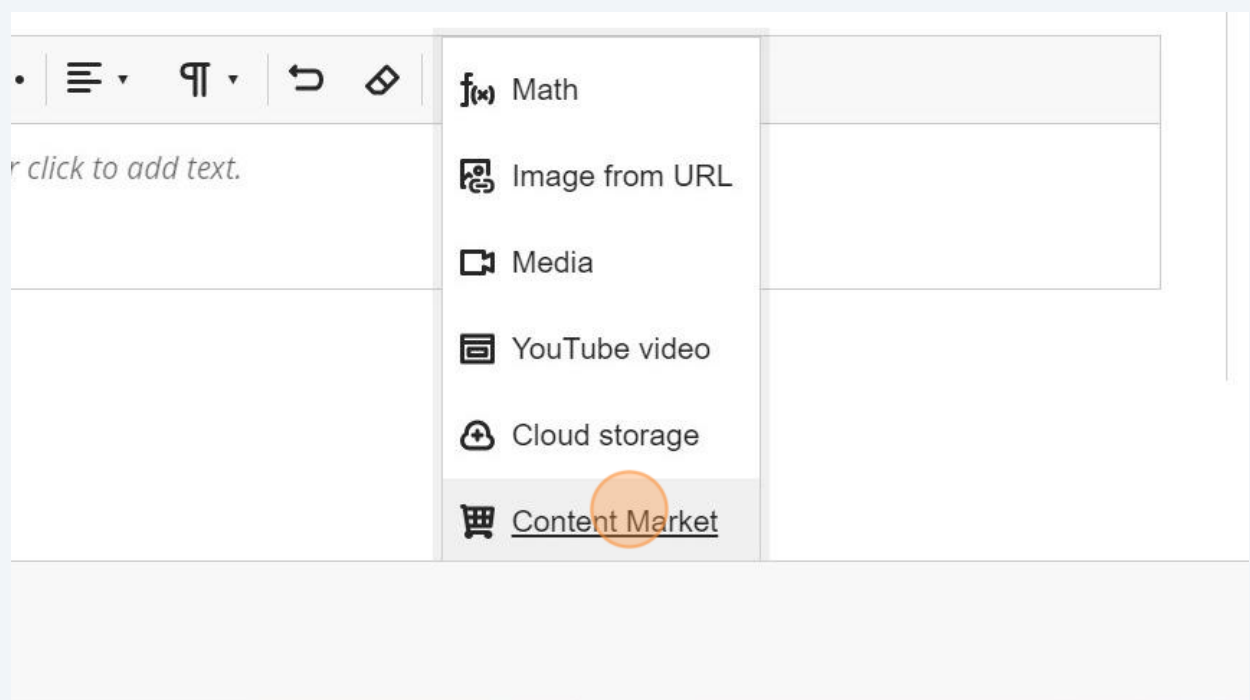


The screenshot shows the submission editor interface. At the top left, it says "SBXU\_...\_V1\_W23" and "Panopto Video Assignment\_TEST". In the center, there is a circular icon with a folder, a document, and a photo. Below the icon, the text reads "Use this space to build your submission. You can add text, images, and files." Below this is a large white text area with the instruction "Drag and drop files here or click to add text." and an orange circle. On the right side, there is a "Details & Info" sidebar with a calendar icon, "Assessment 2/1/24, 12:00", a checkmark icon, "Attempts Unlimited", and a "Grading" section with a checklist icon and "Maximur". At the bottom right, there is a "Save and" button.

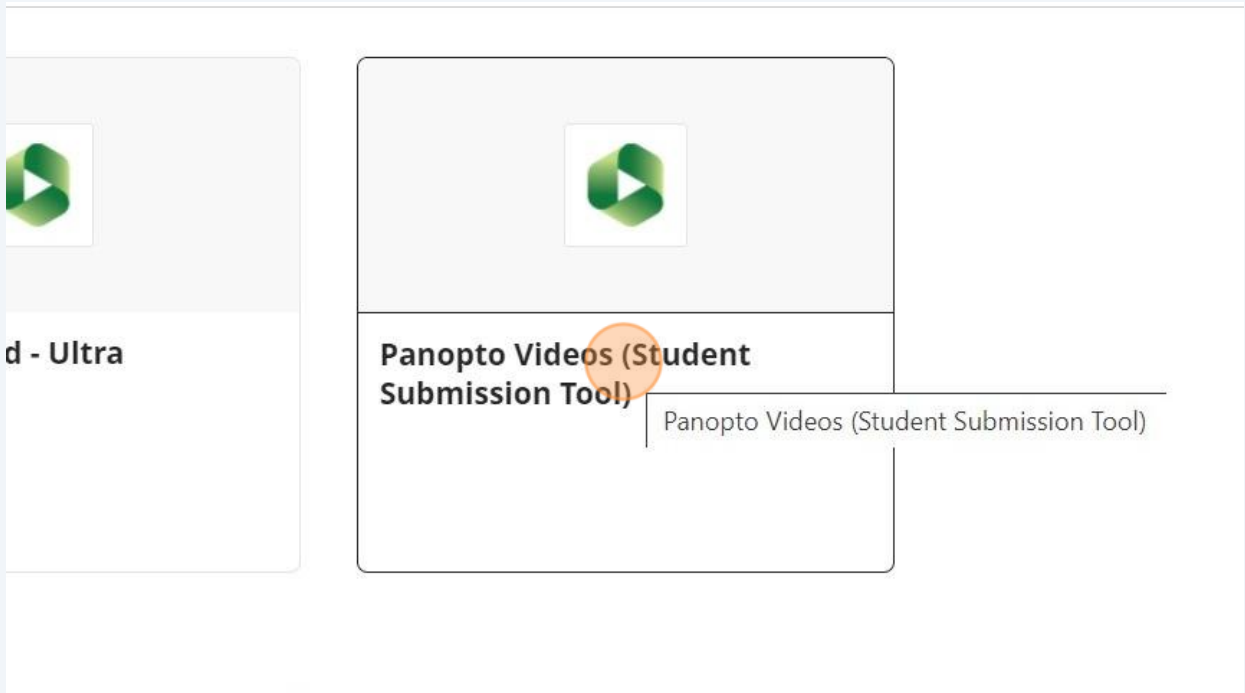
4 Click the "+" icon to insert the video submission



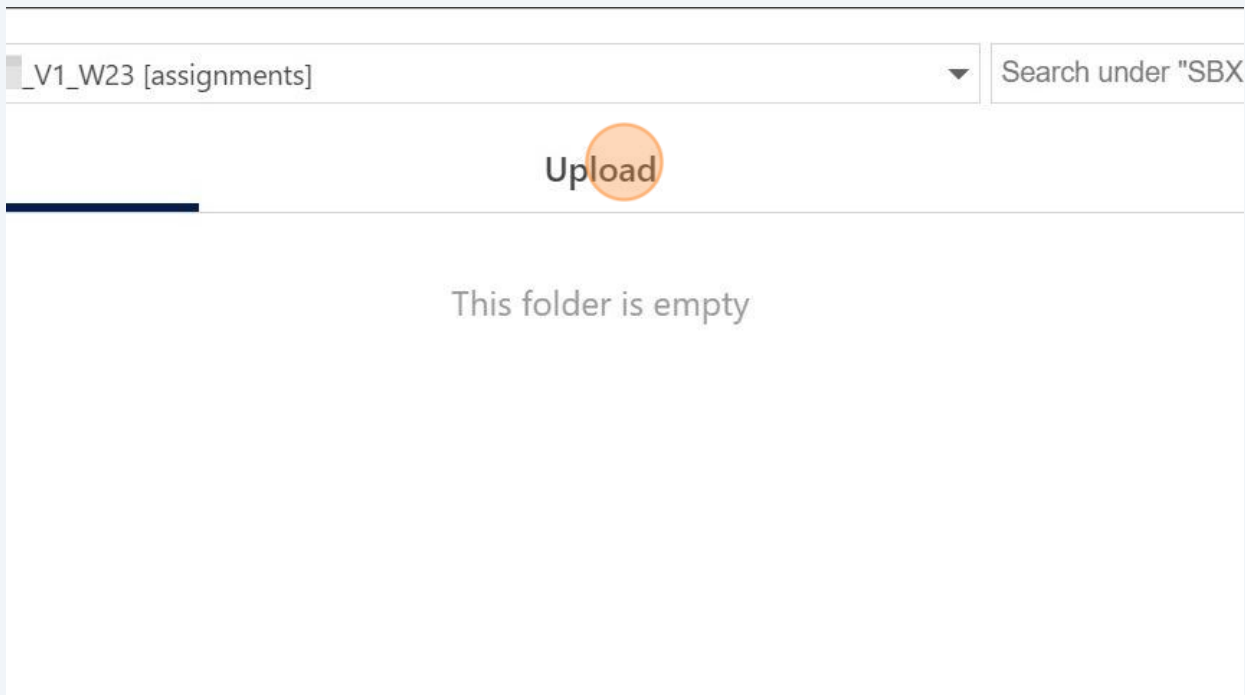
5 Select "Content Market"



6 Click "Panopto Videos (Student Submission Tool)"

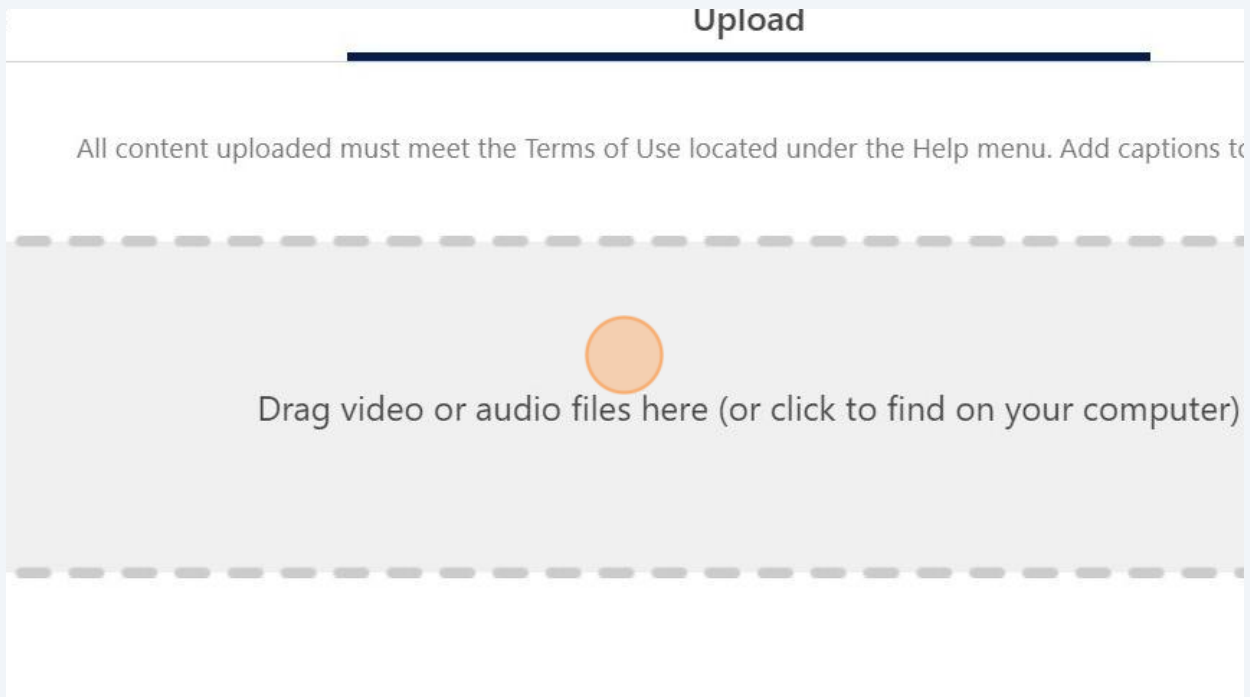


7 Click "Upload"



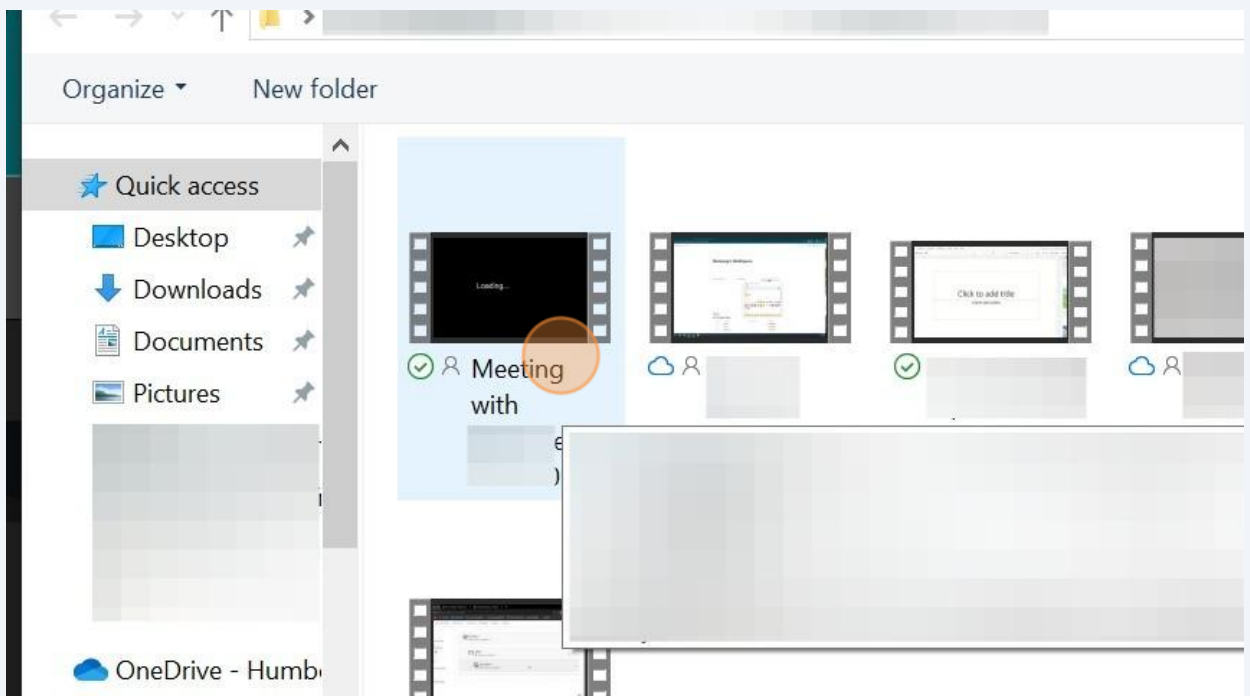
8

Click anywhere on the field, "Drag video or audio files here (or click to find on your computer)"

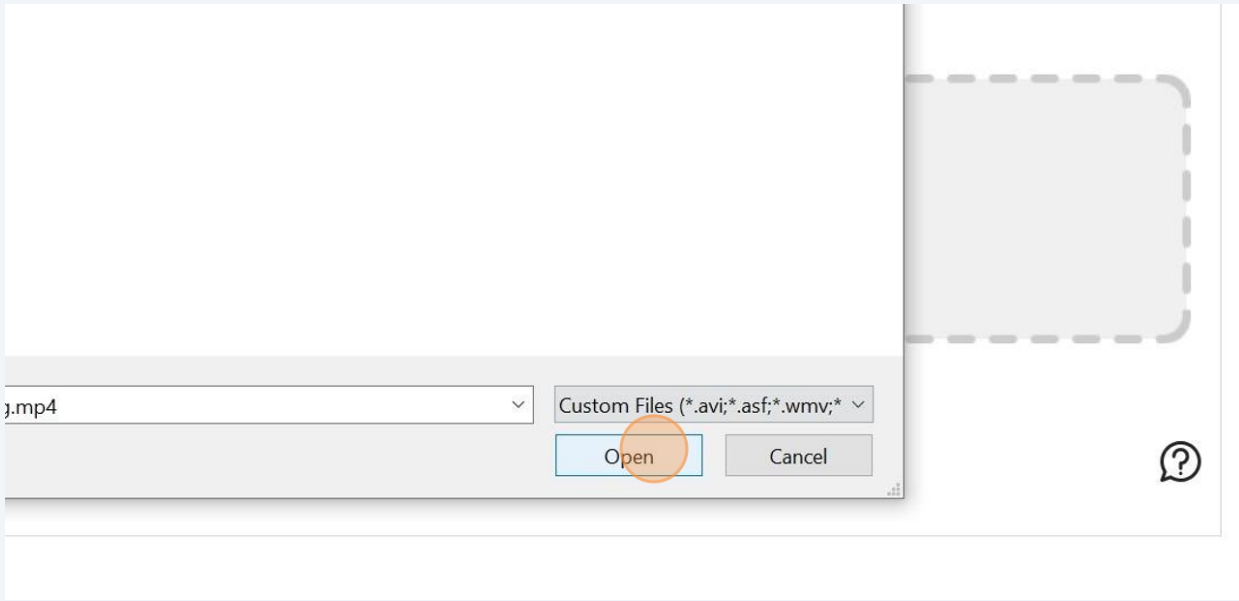


9

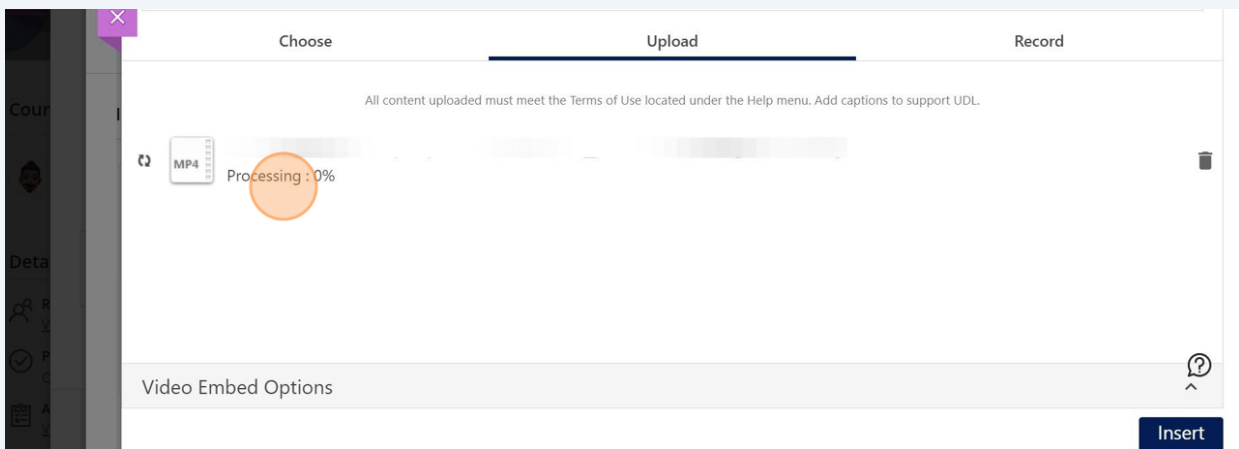
Select your video to upload for submission



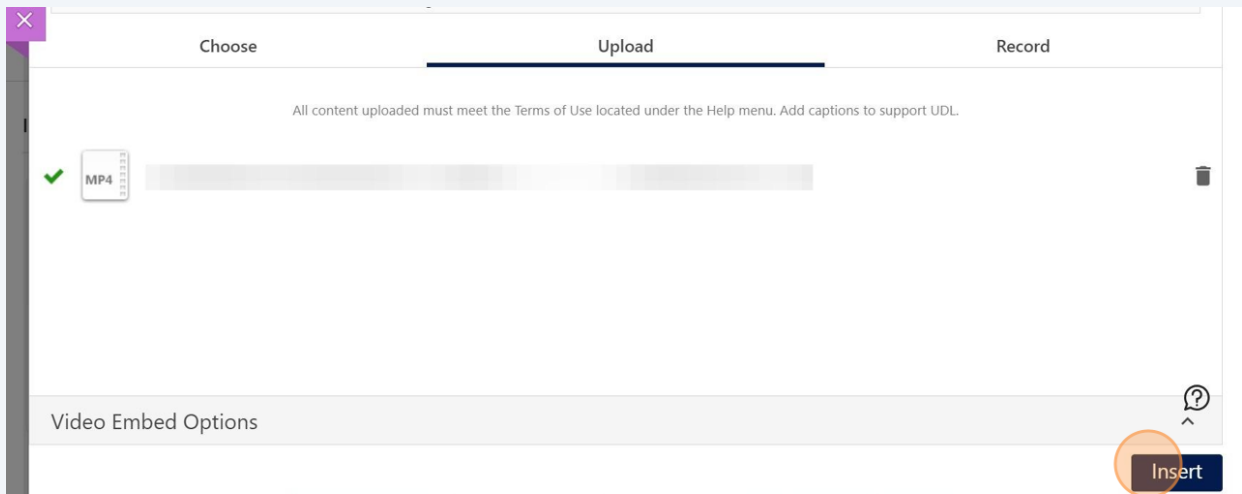
10 Click "Open"



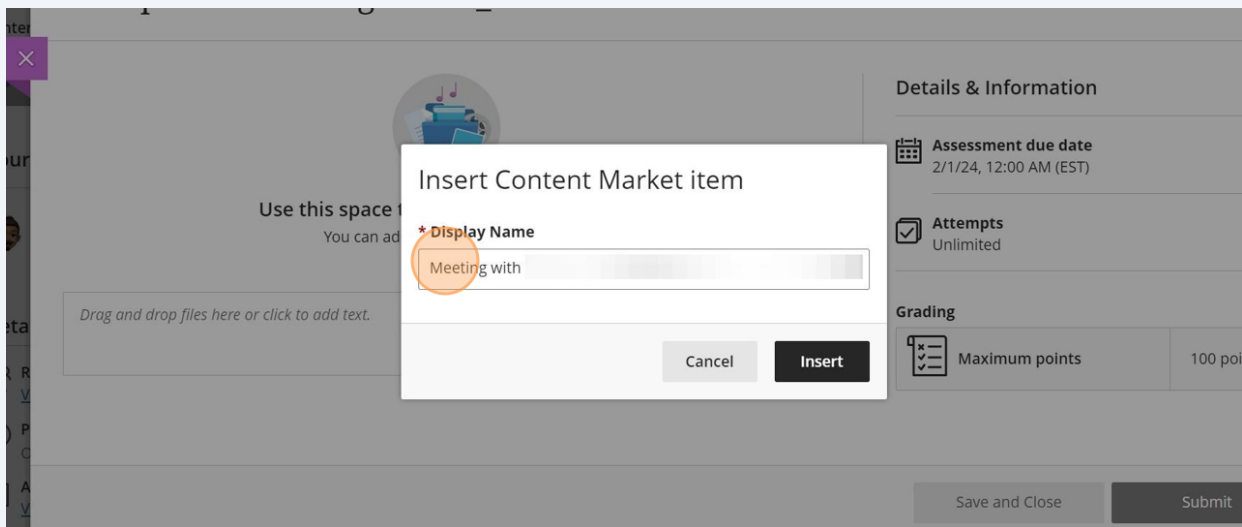
11 Your video may take several minutes to process depending on the file size



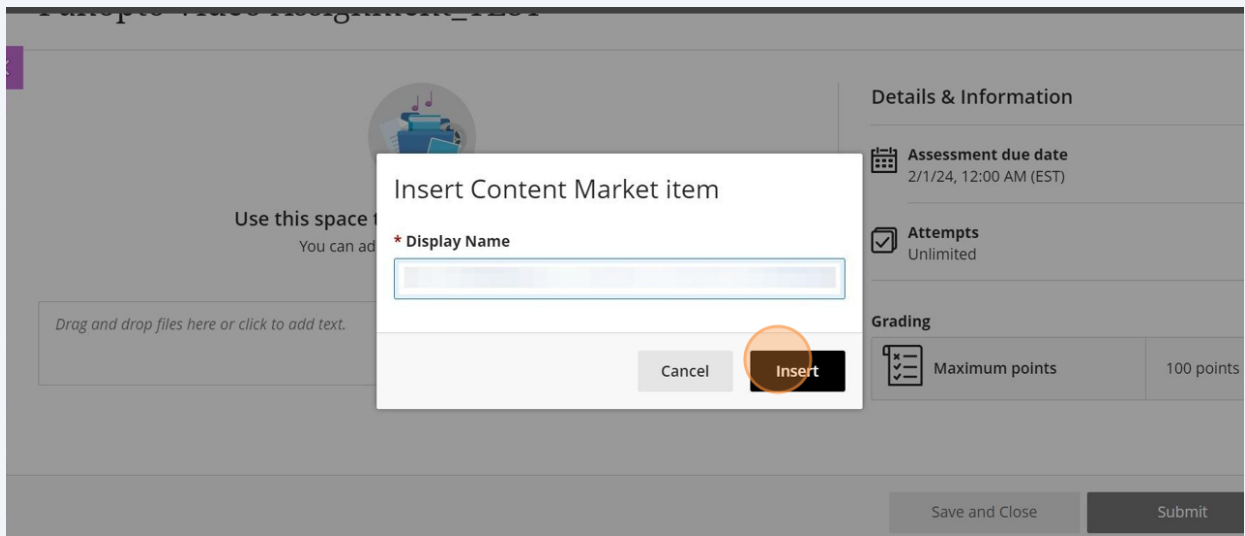
12 Once your video has finished processing, click "Insert"



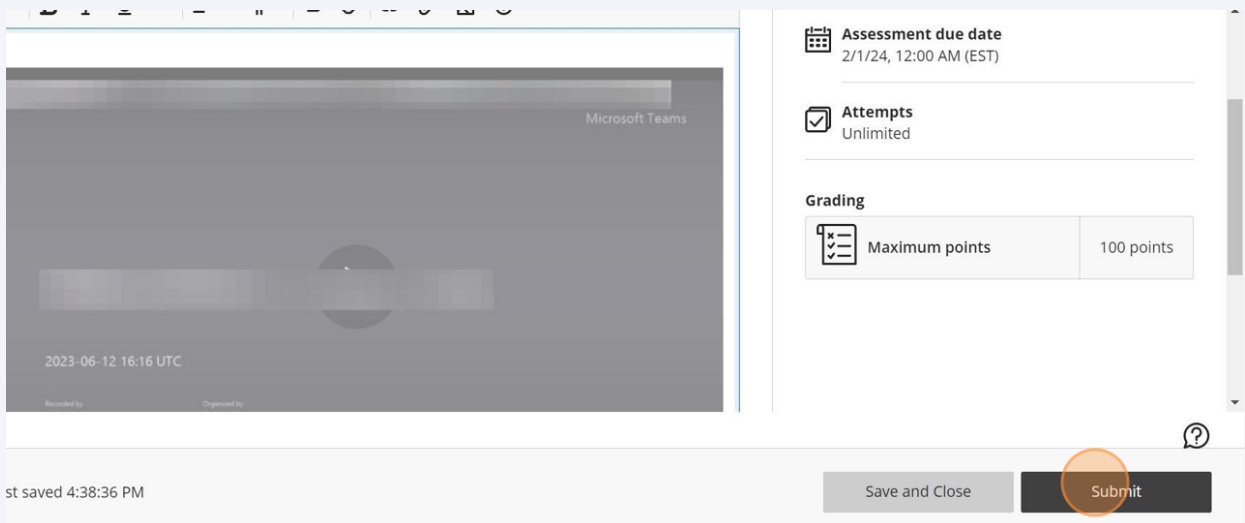
13 Type in the name of your video submission



14 Click "Insert"

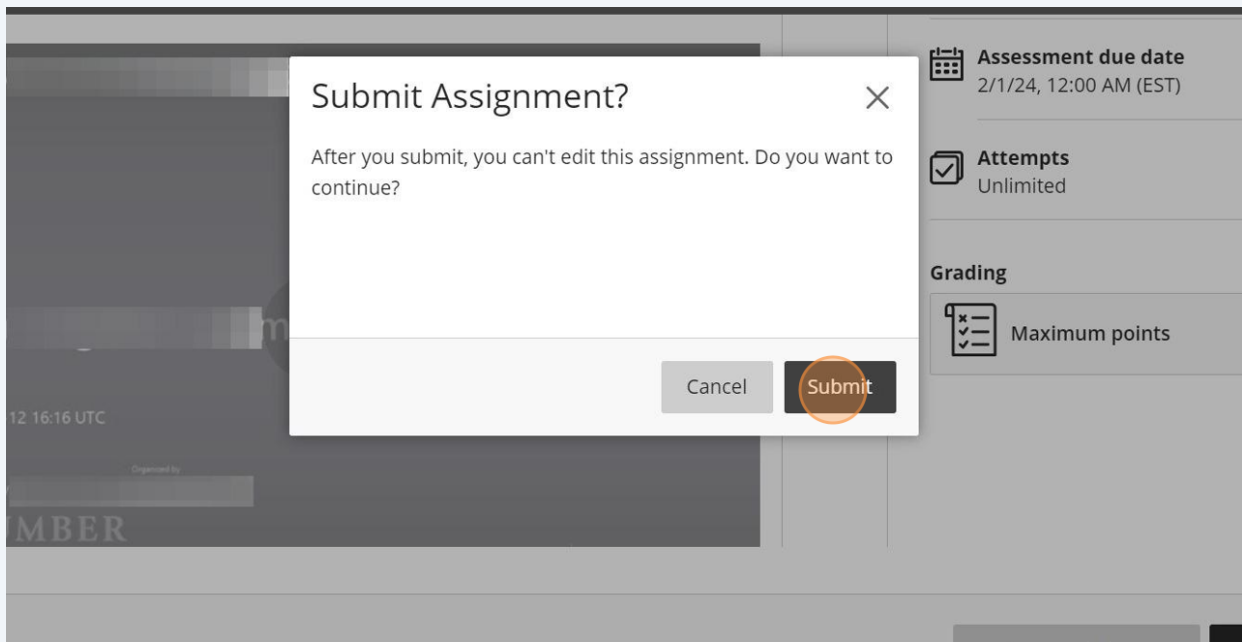


15 Your video will appear in the text editor field. Click "Submit"





16 Click "Submit" again to confirm your video submission



17 You will receive confirmation that your video has been successfully submitted

