

HRMS GO LIVE

Affected System: Retirement Date: Activities Impacted emPath July 15, 2019

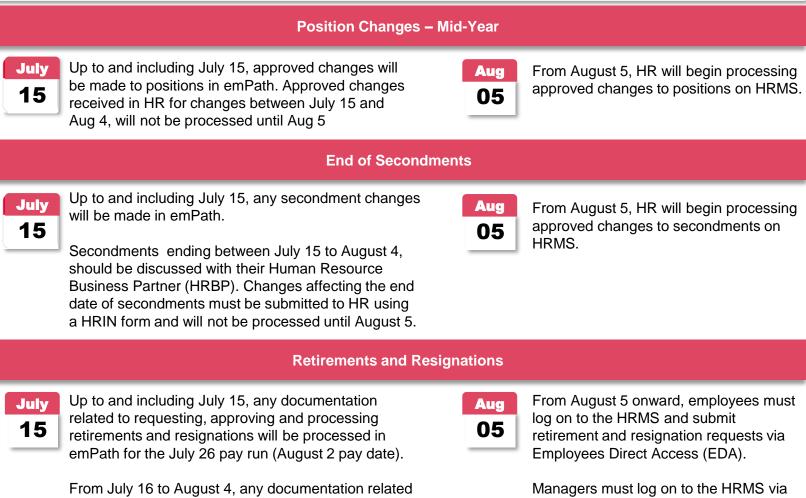
- Activities Impacted: (i) Mid-Year Position (Complement)
 - Changes
 - (ii) End of Secondments
 - (iii) Retirements and Resignations
 - (iv) Terminations

SYSTEM

CHANGE NOTICE

emPath will be retired on July 15.

Information below indicate critical cut-off dates and activities as systems switch over to the Human Resource Management System (HRMS) upon go live.



Managers must log on to the HRMS via Managers Direct Access (MDA) to review and approve retirement requests and/or accept resignations

Terminations (FT and NFT) – No change to existing process

Questions? Contact:

Position Changes – Onkar Chopra Email: Onkar.Chopra@humber.ca, Ext. 4939 Retirements/Resignations/Terminations – Hannah Song Email: Hannah.Song@humber.ca, Ext. 4023

to requesting, approving and processing retirements

and resignations will be processed by HR.

