


KNOWN ISSUE
HRMS KNOWN ISSUE

Module Affected: Talent Acquisition	Process Affected: All recruitment processes in Talent Acquisition
End User/s Affected: Administrative employees who are Hiring Managers or a Hiring Manager Delegate	Date: August 23, 2021
KNOWN DEFECT DETAILS	
Known Issue: New Administrative employees, and those that have been hired since August 2019, may experience access issues during their first login into the Talent Acquisition module in the HRMS. The Talent Acquisition tab on the Springboard is available, and you can navigate to and access Recruitment, however you are not able to action required tasks (e.g Create a Requisition). Additionally, a Hiring Manager or Hiring Manager Delegate may not be able to locate impacted individuals to add to a Requisition in a role such as Hiring Manager or as a Department Administrator. This applies to both Line Managers and Hiring Manager Delegates.	Workaround: Additional user profile settings are required that can only be performed by an HR System Administrator. If you are experiencing this issue, please contact the HR Support Centre to report the issue and login a ticket. <u>To contact our HR Support Centre:</u> Call us at ext.5001 from a Humber phone line or dial 416.675.5001 Chat with us at humber.ca/hrchat Submit an e-form at humber.ca/hrinquiry
Reason: This is caused by a system user creation issue that originates from an e-Offer and Onboarding processes.	