

PRESIDENT'S AWARDS

NOMINATION FORM: INDIVIDUAL



To print out and complete this form, please first download a PDF copy of the form. Once downloaded, open the form using a PDF viewer such as Adobe Acrobat. Go through the form and complete all the required information, then save a copy of the PDF somewhere easily accessible.

Email completed form and all required documents to oe@humber.ca adding President's Award Nomination in the subject line.

a. Nominee Information (Add here, information on the Nominee)

First name:

Last name:

Division:

Faculty or Department:

Campus:

Job Title:

Employment Status:

Full-time Part-time or Continuing Education

Employment Type:

Administrative Academic Support Staff

Employee Under:

Humber College University of Guelph-Humber

Email:

Employee ID:

Phone:

Ext.

Years of Service:

Employment Status and Employment Type Meet Award Eligibility Requirements?

Yes No

Is this the first time the employee is being nominated for this award?

Yes No

Has the employee received this award previously?

Yes No

If "No" state the date of the previous nomination (MM/DD/YYYY):

If "Yes" state the date of the previous nomination (MM/DD/YYYY):

b. Award Information

Please select the award you are nominating the employee for:

(Note that if you are nominating the employee in more than one award category, you are required to submit a separate form for each award nomination.)

Distinguished Faculty Award

Humber Sustainability Award

Administrative Distinguished Service Award

Excellence in Teaching Award

Support Staff Distinguished Service Award

Excellence in Support Award

Community Service Award

Robert A. Gordon Leadership Award

Research Excellence Award

Internationalization Award

c. Criteria and Rationale

With specific reference to the criteria descriptions provided for the award type, please detail the ways in which the employee meets the criteria. You may use headings and examples associated with the criteria descriptions to organize this rationale.

Follow the guidance provided in the [Tips for Award Nominations](#) section on the HROE website.

c. Criteria and Rationale

d. Summary of Achievement

With specific reference to the employee's achievement(s), and as it relates to the award description and criteria, briefly summarize the achievement.

(Note that this summary will be used for the tribute during the award presentation.)

e. Attestations

I/we acknowledge that the contents of this nomination package is accurate to the best of my/our knowledge and that the achievements recorded here for the employee are a true representation of the performance/achievement.

Nominating Division/Faculty/Department:

Nominator Name:

f. Supporting Signatures

Name:

Date (MM/DD/YYYY):

Signature:

Job Title:

Name:

Date (MM/DD/YYYY):

Signature:

Job Title:

g. Accompanying Documents and Video

There are accompanying documents with this nomination form.

Enhance your nomination, by adding a short video sharing why you think the employee is deserving of the award. Add the video to your submission.

There is an accompanying video with this nomination form.

By signing below, I grant The Humber College Institute of Technology and Advanced Learning (“Humber”), and its authorized agents, a non-exclusive, perpetual, worldwide, sublicenseable, royalty-free licence to use my name, photo(s) and/or audio, video, likeness for marketing and promotional purposes. Humber may edit or annotate my Content without restriction and I waive any right to review or approve the finished copy or use. My Content may be used with or without identifying me by name. I provide consent and permission for my Content to be uploaded, processed, and stored on Humber-approved software which may utilize servers located in Canada or the United States of America.

Name:

Signature:

Date (MM/DD/YYYY):

Submission Details

Please submit completed nomination form, with any accompanying evidence, via email to **oe@humber.ca**.

In the email subject line state: **President’s Award Nomination**.