# Academic Plan Priority 3 Proposals – Empowering Teaching and Learning at Humber

## Application Preview

This is a working document only to work on your proposal DRAFT. When ready, copy and paste your proposal criteria into the OFFICIAL ONLINE PROPOSAL at [humber.ca/call-for-proposals](http://humber.ca/call-for-proposals).

### Humber’s Commitment:

*Humber supports faculty and staff in exploring innovative teaching and learning approaches that lead to transformative change across our learning environments.*

Proposals that demonstrate the presence of the following criteria will be prioritized.

The proposal:

* Must support at least one of the goals of the Academic Plan. The rationale statement of the proposal must highlight the goal selection(s). Relevant proposal topics include:
  + Authentic assessment
  + Harnessing new and emerging technology in teaching and learning
  + Digital fluency
  + Modularizing curriculum
  + Recognition of prior learning
  + Innovative teaching and learning delivery
  + Competency based learning
* Shows scalable application to the classroom and/or institution
* Involves faculty or staff collaboration, particularly projects with a multi-disciplinary or inter-disciplinary aspect
* Demonstrates connection to Humber’s innovative ecosystem, including but not limited to the Centres of Innovation network, work integrated learning, the Scholarship of Teaching and Learning or applied research.
* Supports EDIB and/or IWBKD or other aspects of HLP and/or UDL integration

Before completing the proposal, it is recommended that you discuss your intention to apply with your immediate supervisor for their feedback regarding potential operational impacts.

### How to Apply

Please complete the online proposal form at [humber.ca/callforproposals](https://humber.ca/callforproposals)

Completed application forms must be submitted to the online portal by April 30 at 11:59 p.m. EST.

What happens after my proposal is submitted?

The online portal will acknowledge receipt of your proposal. Your immediate supervisor will receive a notice that you have submitted a proposal. They will review the requested time commitment and reply as to whether the department can support your release should the application be successful.

Your proposal will be evaluated by the review committee. Processing may take up to six weeks. Following review, you will receive correspondence regarding next steps.

Academic Plan Priority 3 Proposals – Empowering Teaching and Learning at Humber

Application Draft

### Application Details

#### Project Lead:

#### Email Address:

#### Faculty or Department:

#### Your Role:

* Faculty
* Support Staff
* Administrator

#### Status

* Full-Time
* Non-full Time (contract)

#### Collaborator

*Additional Humber employees involved in the project, if applicable.*

#### Name:

#### Email Address:

#### Faculty or Department:

#### Their Role:

* Faculty
* Support Staff
* Administrator

#### Status

* Full-Time
* Non-full Time (contract)

Part A: Description of Proposal

### Proposal Title

#### Rationale Statement:

Describe how your proposal contributes to at least one goal of the Academic Plan. If your proposal contributes to multiple Academic Plan goals, clearly outline each.

#### Proposal Description:

**Part 1:** Provide a description of your proposal (400-600 words). What is the area to be explored? What is the current knowledge or innovation gap or opportunity? How will the proposal address this gap or opportunity?

**Part 2:** How could the proposed activities lead to transformative change across Humber’s learning environments? Address their importance and impact.

**Part 3:** Describe how your proposal demonstrates the presence of any of the following criteria, outlining each aspect separately:

* Scalability to the classroom and/or/institution
* Faculty or staff collaboration, multi-disciplinary or inter-disciplinary approaches
* Connection to Humber’s innovative ecosystem, including but not limited to the Centres of Innovation network, work integrated learning, SoTL or applied research

### Project Plan

#### Define deliverables, activities, and project milestones/phases:

#### Project Team

Clearly define the roles and contributions of each member on the proposal team

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Contributions** |
|  |  |  |

#### Financial Resource Requirements ($10,000 maximum)

If the proposal requires financial resources, outline below (e.g. specialized equipment or software). **Exclude course release expenses when preparing the budget. The project award already covers the required time of the faculty and staff members involved.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item Description** | **Cost per item** | **Number of items** | **Total Cost ($)** |
|  |  |  |  |

### Timelines

#### Start Date:

* Spring 2023
* Fall 2023
* Winter 2024

#### Semester Duration(s):

* 1 academic semester
* 2 academic semesters
* 3 academic semesters

#### Indicate the time commitment per week and the total number of weeks requested for everyone involved. Indicate if there are variations in the time needed for different semesters.

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **Time Per Week** | **# of Weeks** | **Associate Dean or Supervisor** |
|  |  |  |  |

#### Applicant Name:

#### Date: