

Appendix D

STUDENT WORK PLACEMENT SAFETY CHECKLIST

A safe and healthy work environment is a priority at every student work placement. Each student is to complete this checklist at the start of the work placement in consultation with their Placement Supervisor. This safety checklist is intended to familiarize the student about the types of workplace hazards they may encounter during the placement, the safety measures that need to be in place, and the types of health and safety training they will receive as part of the placement orientation. All health and safety questions or issues are to be discussed with the Placement Supervisor. The student must inform the Humber Placement Coordinator/Advisor of any unresolved or high risk health and safety questions or issues.

STUDENT NAME:

DATE:

PLACEMENT EMPLOYER:

#	Item
1	☐ I have been provided with and read the organization's occupational health and safety policy. ☐ I have been provided with and read the organization's workplace violence and harassment policy.
2	☐ I will be provided with appropriate onsite supervision. The name, email and phone number of my Placement Supervisor are as follows:
3	☐ The placement organization has a joint health and safety committee (JHSC) or a health and safety representative. The name, email and phone number of the JHSC contact / health and safety rep are as follows:
4	☐ The types of hazards that I may be exposed to during my placement may include: - o Chemical: - o Biological: - o Ergonomic: - o Physical: - o Psychosocial (e.g. workplace violence, harassment): - o Other:
5	☐ I may be required to use the following tools, materials or equipment during the placement: - o Hand tools - o Power lift equipment - o Power tools - o Hazardous machinery - o Heavy equipment - o Vehicle operation - o Other:
6	☐ The types of protective measures that are in place to protect me from the workplace hazards listed in #4 and #5 are as follows:

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7	☐ I will be required to wear the following Personal Protective Equipment (PPE) during the placement: - o Hearing protection: - o Eye protection: - o Respiratory protection - o Footwear: - o Headwear: - o Gloves: - o Clothing: - o Other:		
8	☐ I will be provided with the following job-related training, including specific training on hazards, protective measures and PPE listed in #4, #5, #6 and #7: <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Training</u> Health and safety orientation Hazards in the workplace Workplace Hazardous Materials Information System (WHMIS) Protective measures Personal protective equipment Procedures for reporting accidents Procedures for reporting workplace concerns Other: </td> <td style="width: 50%; vertical-align: top;"> <u>Training Date</u> </td> </tr> </table>	<u>Training</u> Health and safety orientation Hazards in the workplace Workplace Hazardous Materials Information System (WHMIS) Protective measures Personal protective equipment Procedures for reporting accidents Procedures for reporting workplace concerns Other:	<u>Training Date</u>
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9	☐ The worksite provides an orderly, well-maintained, and safe working and learning environment.		
10	☐ My placement supervisor has provided me with information and reviewed the process of reporting a workplace-related injury, illness or disease.		
11	☐ Trained first aiders and/or employee health care facilities are available at the placement organization should an injury or illness occur: Name and Location of trained first aider: Location of closest first aid kit: Name and Location of employee health care facilities:		
12	☐ Questions I have regarding workplace health and safety on this placement (discuss with placement supervisor):		