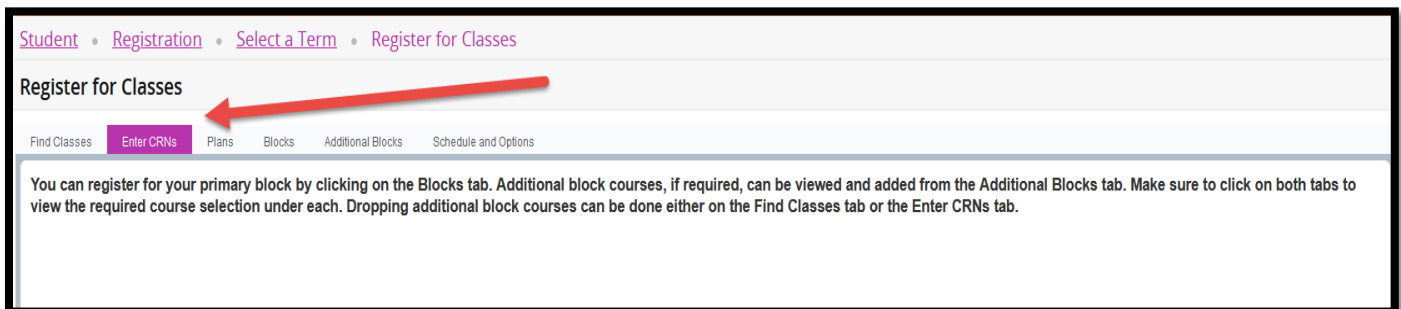


## How to Drop or Withdraw from a Course – Block Based

Block-based students are not allowed to self-withdraw from courses within their primary block until after the last day to add a course for the term. If you require assistance withdrawing from a course within your primary block before the last day to add, you must speak with your Program Coordinator/Advisor or submit a Records/Registration E-form through MyHumber:

1. Login to [MyHumber](#)
2. Select the **Student Tab**
3. Click **Student Records**
4. Click **Records/Registration E-form**
5. From the drop-down box under “How can we help you”, select **I am a block-based student, and I would like to drop a course**
6. Complete the remainder of the e-form and submit.

To drop your additional block course(s) (General Electives, Communications, Mathematics, and Program Electives) please ensure you are on the **Find Classes** or **Enter CRNs** tab on your Registration screen.



After the deadline to add a course for the term has passed, block-based students will have the ability to self-drop/withdraw from courses within their MyHumber account.

1. Login to [MyHumber](#)
2. Select the **Student Tab**
3. Click **Registration**
4. Click **Register for Classes**
5. Select a Term, click **Submit**
6. Under the Summary section, select **Web Drop Course** or **Web Withdrawn Course** from the drop-down button under the Action heading.
7. Click **Submit**

Summary						
Title	Course Code	Hours	CRN	Schedule Type	Status	Action
<a href="#">An Introduction to Arts an...</a>	GNE101, D5A	3	3907	Online	Registered	<div style="border: 1px solid purple; padding: 2px;">None None Web Withdrawn Course</div>

➔

Total Hours | Registered: 3 | Billing: 42 | CEU: 0 | Min: 0 | Max: 99.99

**\*\*Important: The drop action choices presented are based on dates set in the Academic Calendar.\*\***

Please be sure to review the [Academic Calendar](#) for the last day to drop a course for a refund and the last day to drop a course without academic penalty deadline.