

## How to Apply for Prior Learning Assessment and Recognition (PLAR)

Students who can demonstrate knowledge and skills gained outside formal classroom learning through work, volunteer, or other life experiences, may apply for PLAR if that knowledge and skill corresponds to a specific Humber course.

Learning may be assessed through the submission of an academic portfolio, challenge exam and/or interview.

### Steps:

- 1) Contact the Program Coordinator and obtain course outline(s) for your program in order to determine your eligibility for PLAR and the method of assessment (challenge exam or portfolio).
- 2) Review the course outline to determine if your knowledge and skills match the course learning outcomes.
- 3) Collect documents that support your application for PLAR (if required)

These may include: your resume, a description of your experiences and learning that relate to the course being challenged, work samples, and letters of verification. Include a letter describing your experiences and the learning that relates to the course outline.

- 4) Complete the PLAR Application. You must submit one application form for every course you intend to challenge: [https://humber.ca/transferoptions/assets/files/PLAR%20Application%20-%20Feb%202021%20Update%20v2\(1\).pdf](https://humber.ca/transferoptions/assets/files/PLAR%20Application%20-%20Feb%202021%20Update%20v2(1).pdf)
- 5) Submit the PLAR application form, any supporting documents (if required), and the required fees (\$93.35 per PLAR application) to the Office of the Registrar:

#### **Humber North Campus**

205 Humber College Blvd., Toronto, Ontario, Canada. M9W 5L7

**Attention: Transfer Services**

#### **Humber Lakeshore Campus**

2 Colonel Samuel Smith Park Dr., Toronto, Ontario, Canada. M8V 4B6

**Attention: Transfer Services**

- 6) This form and supporting documents will be sent to the course assessor who may contact you to arrange additional demonstration of learning (i.e. personal interview or test).