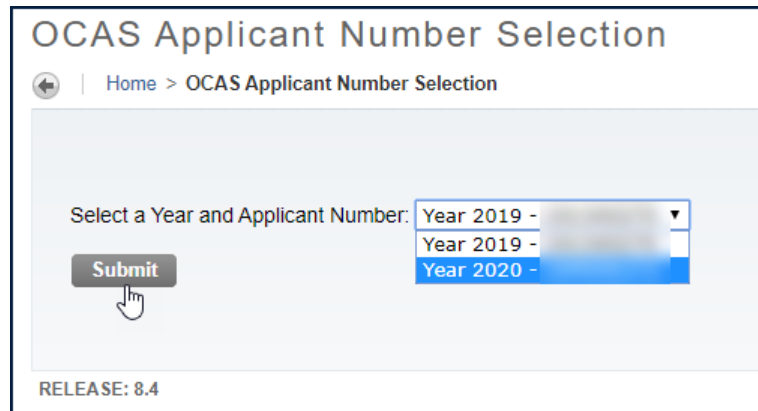


## How to View Admissions Application Missing Requirements

### Login

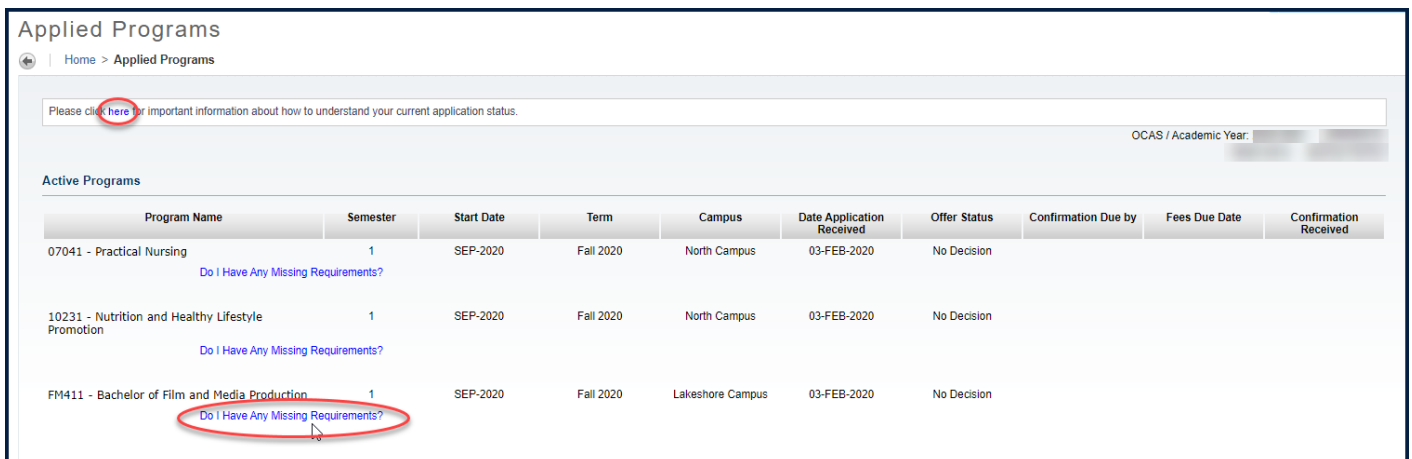
1. Login to MyHumber.  
For helping logging in, see the [How to Navigate MyHumber Quick Reference Guide](#).
2. Click **Applicant**.
3. Click **Applied Programs**.  
If you had previously applied to Humber, there will be a prompt asking to select a **Year** and **Applicant Number**.
4. Click **Submit**.



The screenshot shows the 'OCAS Applicant Number Selection' page. At the top, there is a breadcrumb trail: Home > OCAS Applicant Number Selection. Below this, the text reads 'Select a Year and Applicant Number:'. To the right of this text is a dropdown menu currently showing 'Year 2019 -' with a list of options including 'Year 2019 -' and 'Year 2020 -'. Below the dropdown is a 'Submit' button with a mouse cursor hovering over it. At the bottom of the page, it says 'RELEASE: 8.4'.

### Program Name and Application status are viewable

1. Select **Do I Have Any Missing Requirements** for each program to view outstanding academic and/or additional requirements.



The screenshot shows the 'Applied Programs' page. At the top, there is a breadcrumb trail: Home > Applied Programs. Below this, there is a message: 'Please click [here](#) for important information about how to understand your current application status.' To the right of this message is a field for 'OCAS / Academic Year:'. Below this is a section for 'Active Programs' which contains a table with the following columns: Program Name, Semester, Start Date, Term, Campus, Date Application Received, Offer Status, Confirmation Due by, Fees Due Date, and Confirmation Received.

| Program Name   | Semester | Start Date | Term      | Campus           | Date Application Received | Offer Status | Confirmation Due by | Fees Due Date | Confirmation Received |
|--|----------|------------|-----------|------------------|---------------------------|--------------|---------------------|---------------|-----------------------|
| 07041 - Practical Nursing<br><a href="#">Do I Have Any Missing Requirements?</a>                         | 1        | SEP-2020   | Fall 2020 | North Campus     | 03-FEB-2020               | No Decision  |                     |               |                       |
| 10231 - Nutrition and Healthy Lifestyle Promotion<br><a href="#">Do I Have Any Missing Requirements?</a> | 1        | SEP-2020   | Fall 2020 | North Campus     | 03-FEB-2020               | No Decision  |                     |               |                       |
| FM411 - Bachelor of Film and Media Production<br><a href="#">Do I Have Any Missing Requirements?</a>     | 1        | SEP-2020   | Fall 2020 | Lakeshore Campus | 03-FEB-2020               | No Decision  |                     |               |                       |

2. Check **General Requirements Not Met**, **Additional Requirements Not Met** and **Program Requirements Not Met** to see outstanding requirements.

Example of a **General Requirement Not Met**: Proof of Receipt of OSSO or Equivalent.

Example of an **Additional Requirements Not Met**: HHP 01 Test for Health Related Programs, click **View or Manage My Event** to cancel or reschedule an assessment; click **Book an Event** to book the admissions test.

Example of a **Program Requirements Not Met**: English Language Proficiency Requirement

**Applied Program**

|                                    |                           |
|------------------------------------|---------------------------|
| <b>Program:</b>                    | 07041 - Practical Nursing |
| <b>Term:</b>                       | Fall 2020                 |
| <b>Start Date:</b>                 | SEP-2020                  |
| <b>Missing Requirements as of:</b> | 03-FEB-2020               |

**General Requirements Not Met**

|    | General Requirement  |
|----|--|
| 1. | Proof of Receipt of OSSD or Equivalent <span style="color: red; font-weight: bold; border-radius: 50%; padding: 2px 6px;">1</span> |

**Additional Requirements Not Met**

|    | Test Code | Test Description   | Link                                    |
|----|-----------|--|---|
| 3. | HHP 01    | Test for Health Related Programs <span style="color: red; font-weight: bold; border-radius: 50%; padding: 2px 6px;">2</span> | <a href="#">View or Manage My Event</a> |

**Program Requirements Not Met**

|    | Program Requirement Not Met  |
|----|--|
| 1. | English Language Proficiency Requirement <span style="color: red; font-weight: bold; border-radius: 50%; padding: 2px 6px;">3</span> |