

## STUDENT RETURN TO CAMPUS HANDBOOK

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1. Purpose: The aim of this document is to help you become familiar with the best practices and procedures that apply to you as a Humber College student who has been approved to go to Humber College campuses to carry out your work & learning activities. Your safety is our top priority.
2. Return to campus agreement: Your first step in returning to campus will be to ensure you are watching your inbox for an email from Humber with the Return to Campus Agreement. (The email will be titled: Return to Campus Agreement Form and COVID-19 Pre-Screening Information) You will need to follow the instructions to complete and submit the agreement before you are able to go onto campus.
3. Daily Self-Assessment: Be sure to download the Humber Guardian App (Apple Store, Google Play Store) [humber.ca/publicsafety/services/humber-guardian-app](http://humber.ca/publicsafety/services/humber-guardian-app). In the Humber Guardian App you will find a COVID-19 Self-Assessment Form that should be completed daily. This assessment will take less than 1 minute. Setting a daily reminder on your phone or scheduling this assessment it into your calendar to help you form this habit.
4. How to Report a COVID-19 Status to Humber: If you have or think you may have COVID-19, please report it confidentially to [covidreporting@humber.ca](mailto:covidreporting@humber.ca).
5. PPE Guidelines: It is extremely important that you maintain a physical distance of 2 meters (6 feet) and wash your hands immediately:
  - a. before touching your face, eyes, or mouth;
  - b. before putting on your personal protective equipment (PPE);
  - c. before eating, drinking, or smoking (note that smoking is prohibited on Humber campuses);
  - d. after removing your personal protective equipment (PPE) or your soiled work clothing;



- e. after working on a surface touched by other people; and
  - f. after using a tool or equipment that is shared with other people.
6. Respect for the Learning Environment and for Members of the College Community: At the college, you must wear a non-medical mask. You must also wear PPE specific to the type of work or learning activity you are engaging in, based on established occupational health and safety standards.
- a. For PPE, it is EXTREMELY important to:
  - b. never share such equipment with others;
  - c. choose or replace such equipment based on your needs or the tasks that you carry out;
  - d. verify the integrity of such equipment (e.g., no holes) and adjust it properly;
  - e. manage such equipment appropriately, i.e. stock, clean, and dispose of it in compliance with PPE manufacturer or PHAC recommendations; and dispose of disposable PPE in the identified waste receptacles provided for this purpose.

To facilitate compliance with public health guidelines, we are requiring that you limit your movement to your designated area only and that you only carry out tasks that have been approved by your professor. No exceptions will be tolerated without approval from your professor. Physical interaction between individuals other than for essential tasks related to your work or learning is strictly prohibited. You are responsible for ensuring a distance of 2 meters (6 feet) around your work or learning area in order to comply with required physical distancing measures.

Unless the task requires it, if other unexpected individuals are found in your work or learning area, stop what you are doing and distance yourself. Inform your professor if the situation persists. You must follow any further direction given by faculty/instructors, Public Safety, the Humber Administration or other responsible staff while on campus.

7. Humber Health & Safety Measure : There are increased health & safety measures that Humber will be taking to ensure your safety:
- a. Screening protocol in place for each time learners and employees access facilities.
  - b. Required health and safety training and orientation
  - c. Reduced class sizes based on the size of physical training spaces to support physical distancing.
  - d. Provision of masks by Humber to students and staff/faculty. Students not able to wear a mask are asked to email [healthcentre@humber.ca](mailto:healthcentre@humber.ca) to set up a virtual appointment.



- e. Enhanced cleaning and sanitization of equipment, tools and spaces.
  - f. Where physical distancing is not possible, the introduction of additional health and safety protocols
8. Humber Signage: Get familiar with the new signage that will be located around the Humber campus! This signage will help remind you about physical distancing and inform you of areas that are open and closed, and more. Here are some examples: [humber.ca/campus-return/](https://www.humber.ca/campus-return/)
9. Updates & FAQs: We know that coming onto Humber campus during unprecedented times will be a new experience for everyone, and that information can adapt and change quickly. We know you likely have some questions! Be sure to stay in the know by checking the following often:
- a. [humber.ca/updates/](https://www.humber.ca/updates/) - Humber Colleges Official COVID-19 Updates
  - b. [humber.ca/orientation/online-orientation/returning-campus](https://www.humber.ca/orientation/online-orientation/returning-campus) - Frequently asked questions by students returning to campus
  - c. [humber.ca/updates/student-services-update](https://www.humber.ca/updates/student-services-update) - Please note that while not all Student Services are on campus right now we are all still open and available to you remotely. Take a look at all the ways we are working to support you in success!

