#### 1. Welcome & Introductions:

Njeri Damali Campbell welcomed members to the meeting.

### 2. Approval of Meeting Minutes and Summary - November 30, 2010

The meeting minutes and summary were approved.

## 3. AODA Customer Service Standard Policy

The Committee reviewed the final Policy. Comments and questions included:

- Maureen Carnegie suggested that the policy be added to the Guelph-Humber main page, and/or publicized throughout the College using Humber TV.
- Khon Ta asked: "Who is responsible for posting service disruption updates to the website?" Human Rights and Diversity will be responsible for updates.
- Ahmed Abukar requested follow-up on the Enbridge Notification System and text messaging of service disruptions. Follow up will be provided at the next meeting.

### 4. Customer Feedback Form

The Committee Reviewed the *Community Barrier Identification Form* (attached). Feedback included:

- Maureen Carnegie suggested a link to the Customer Feedback form be placed on Humber's main page to enhance access to the form.
- Ahmed Abukar and Maureen Carnegie stated the importance of insuring that the Humber website is at least minimally accessible so that people with disabilities can access the feedback form.

# 5. AODA Report

The Committee reviewed the AODA report that Humber is required to complete. Humber is on track with all areas of the report.

### 8. Comments from Committee Members:

- Janet Lising will be meeting with Humber disability consultants to discuss how to increase accessibility in the Adaptive Technology Room in the library.
- AODA Committee members are reminded to attend the following Humber
  Diversity Committee event focusing on accessibility: Mat Views: Perspectives
  on Inclusion to be held in the North Campus Concourse February 10 & 11<sup>th</sup>;
  11:30am 2:00pm.

## 6. Next Meeting: April 16th, 2010, 9:00 -1 1:00am

### 7. Wrap-Up

The meeting adjourned at 10:42am.