

AODA Meeting Summary

In Attendance	Absent
Ahmed Abukar	Colleen Reinsborough
Alessia Divirgilio	Jodie Glean
Diana Jacobsen	Nancy Simms
Heather Snell	Scott Valens
Janet Lising	Shaun Carson
Jessica Bowen	
Khon Ta	
Maureen Carnegie	
Reilly Condie	

1. Approval of Meeting Minutes.

- The minutes from the September 30, 2011 meeting were approved by Heather Snell.

2. New Business Arising

- No new business arising.

3. Learning Resource Commons

- Committee members inquired if consultation was occurring with accessibility experts on the new building scheduled to be constructed. Khon Ta, representative from Facilities Management, informed the Committee that Humber is working with external partners to ensure that new buildings are accessible.

4. Volunteers for International Day of Persons with Disabilities

- Human Rights & Diversity will be holding information tables at all three campuses on Friday, December 2, 2011 from 11:00am-1:00pm to celebrate International Day of Persons with Disabilities. Alessia DiVirgilio and Reilly Condie volunteered to co-host the tables at the North and Lakeshore campuses.

5. Integrated Accessibility Standards (IAS) Update – 2012 requirements

- Jessica Bowen provided Committee members with an update of Humber's compliance on the 2012 IAS requirements. Humber is required to provide all emergency plans, procedures and public safety information that Humber

provides to the public in an accessible format upon request. Currently, Humber is in compliance with this requirement.

- Under the Employment Standard of the IAS, Humber is required to provide individual workplace information to employees with disabilities if the employee requires it and Humber is aware of the need for accommodation. Jessica Bowen explained that a template has been drafted to assist employees with disabilities and their Managers determine what the employee's needs may be in an emergency situation.

6. Creating Accessible Word Documents Workshop.

- Jessica Bowen informed Committee members that Human Rights & Diversity workshop entitled *Creating Accessible Word Documents*. This workshop was held in October 2011 and based on the positive feedback received for the first workshop, a second workshop has been scheduled for November 2011.

7. Next Meeting Date

- Friday, January 27, 2012