



Humber College AODA Committee Minutes

November 24, 2017, 9:00 a.m. to 11:00 a.m.

Location: Learning Resources Commons (LRC), Room 6084

In Attendance	Regrets
Aaron Brown <b>(AB)</b>	Brenda Ridley
Carina Cunanan <b>(CC)</b>	Ilham Alam
Carol Appleby <b>(CA)</b>	Jennie Grimard
Jasjeet Bal <b>(JB)</b>	Josh Vatcher
Jessica Pilfold <b>(JP)</b>	Jessica Pilfold
Jodie Glean <b>(JG)</b>	Kimberly Zammit
John Schroder <b>(JS)</b>	Lam Trinh
Karen Hortopan <b>(LH)</b>	Natalie Bobyk
Lynn VanLieshout <b>(LV)</b>	Phil Legate
Michael Thompson <b>(MT)</b>	Sacha Ally
Monica Khosla <b>(MK)</b>	
Nancy Simms <b>(NS)</b>	
Robert Forward <b>(RF)</b>	
Tracey Maynard <b>(TM)</b>	
Zahra Brown <b>(ZB)</b>	

Items	Notes	To Dos
<b>Welcome and Introduction</b>	<b>JG</b> welcomed members. Committee members introduced themselves and rated how they were feeling from 1 to 10.	
<b>Review and approve minutes – October 6, 2017</b>	<b>TM</b> put forward the motion to approve the minutes; the motion was seconded by <b>JP</b> . <b>NS</b> reminded folks that Humber is mandated by the ministry to post minutes online.	
<b>Critical Chats: Intersectionality and Accessibility</b>	<p><b>JG</b> showed a video and facilitated a discussion on intersectionality and accessibility. <b>Video link and presentation attached.</b></p> <p>Key discussion points:</p> <ol style="list-style-type: none"> <li>1. The importance of parental and family support in supporting students with disabilities entering postsecondary education;</li> <li>2. Initiatives need to focus on eliminating attitudinal barriers for persons with disabilities; and</li> <li>3. The role of intersectionality and centering diverse identities when establishing accessibility programs and services.</li> </ol> <p><b>Committee members reflected on the following Discussion Question - <i>How do we currently or how can we incorporate diverse identities in our programs and services that focus on accessible services at Humber?</i></b></p> <p>Summary of responses below:</p> <ul style="list-style-type: none"> <li>• Include diverse viewpoints in the beginning stages of planning when developing services. It is important to have the perspectives of different identities.</li> <li>• Contributions from community members (students, staff, and faculty) should be taken seriously.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Recruit first year students with diverse abilities to the AODA Committee who are willing to contribute over the next 3-4 years to increasing accessibility at Humber College</li> </ul> <p><b>RF</b> stated that if the committee can come up with appropriate ways to advertise the AODA Committee, Testing Services would be happy to assist. <b>RF</b> advised that Accessible Learning Services closes at 4:30pm so it is inaccessible for those who work during the day.</p> <p><b>JG</b> asked the committee to be mindful of which social identities are centered in discussions during the AODA Committee meetings.</p> <p>The committee members discussed the possible outreach opportunities, such as promoting the AODA Committee throughout the College and increasing engagement with students on issues of accessibility.</p>	
<b>AODA and Accessibility Accomplishments</b>	<p>Committee members were asked to identify accomplishments and opportunities related to accessibility within their particular departments.</p> <p><u>Summary of accomplishments:</u></p> <p>Student Services – Guelph Humber</p> <ul style="list-style-type: none"> <li>All of the office doors in student services have Automatic push button operators</li> <li>Front desk staff have Standing Desks</li> <li>Braille has been added to room numbers</li> </ul> <p>Student Success and Engagement</p> <ul style="list-style-type: none"> <li>By 2018 all department YouTube videos will be captioned</li> </ul>	

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	<ul style="list-style-type: none"> <li>• New automatic push button operators, adjustable desks and standing desks have been installed</li> <li>• Some spaces in Humber require you to sign-in but the sign-in sheets were previously inaccessible to those in assistive devices. This has been changed.</li> <li>• New Staff Orientation shares information about accessibility at Humber College</li> </ul> <p>Library</p> <ul style="list-style-type: none"> <li>• Print release stations have adjustable tables</li> </ul> <p>Residence</p> <ul style="list-style-type: none"> <li>• Recently completed a physical audit of their buildings at North and Lakeshore Campuses</li> <li>• Automatic push button operators have been installed and there is reconsideration of the location of existing push button operators so that they are placed in a more accessible location</li> <li>• Signage has been lowered so that they are more easily visible</li> </ul> <p><u>Opportunities:</u></p> <ul style="list-style-type: none"> <li>• In the LRC building, printing keyboard is not on an adjustable height desk</li> <li>• There is a need for more accessible washrooms</li> <li>• Light dimmers would be a great addition to some office spaces for those sensitive to the light</li> <li>• More course offerings on accessibility related topics</li> </ul>	

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<p><b>Sub-Committee Discussions</b></p> <p><b>Accessible Documents &amp; Education</b></p> <p><b>Accessibility at Humber events</b></p> <p><b>Physical Accessibility</b></p>	<p>The AODA subcommittee groups are:</p> <ol style="list-style-type: none"> <li>1) Accessible Documents &amp; Education</li> <li>2) Accessibility at Humber Events</li> <li>3) Physical Accessibility</li> </ol> <p>A large group discussion ensued to the purpose of the subcommittee groups. Committee members signed-up to participate on the subcommittees.</p> <p><u>Accessible Documents/Education:</u> The Accessible Documents &amp; Education subcommittee will focus on expanding awareness and education opportunities on increasing accessibility in areas such as creating documents, social media etc.</p> <p><u>Accessibility at Humber Events:</u> The Accessibility at Humber Events subcommittee will focus on supporting the increase of accessibility at key Humber events such as convocation or student orientation.</p> <p><u>Physical Accessibility:</u> The Physical Accessibility subcommittee will focus on initiatives that can support Humber in increasing the accessibility of its physical spaces, including increased engagement with community members on attaining relevant feedback on building structures.</p> <p><b>JG</b> informed the committee that the team working on Humber’s new Centre for Technology Innovation building were invited to the next upcoming AODA committee meeting on February 2, 2018.</p> <p>Subcommittees will meet before the next general AODA Committee meeting on February 2, 2018.</p>	<p>Jodie to create descriptions for each subcommittee and share with the entire committee. - <b>Completed</b></p> <p>Zahra or Jodie will send out a doodle polling. – <b>Completed</b></p> <p><b>Meetings were held on:</b></p> <p><b>Jan 18, 2018 – Accessible documents</b></p> <p><b>Jan 22, 2018 – Humber Events</b></p> <p><b>Jan 26, 2018 – Physical Space</b></p>

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<b>Emerging Issues</b>	<b>JG</b> reminded committee members that when services are out of order, for example, elevator out of service or washroom out of order, Humber's Accessibility Policy outlines the requirements when drafting a 'Notice of Disruption'.	Jodie will send out a one pager related to disruption notices so we can share it with our respective departments and reference it going forward. – <b>Completed</b>
<b>Next Meeting &amp; Check-Out</b>	Next meeting with be Friday, February 2, 2018	Zahra to update AODA online calendar.