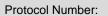# HUMBER
Research Ethics Board

FORM CD3
Request for Continuation of an Approved Course Designation

Instructions: Download and save this form on your computer. This form **cannot** be completed online. Please use Adobe Acrobat Pro to complete this form. For detailed instructions, please refer to the Form CD3 Guidelines.

Date of Submission	Protocol Number

1. Course Information

Course ID	Course Title

School	Program

Name(s) of Faculty Member(s) Delivering the Course

2. Applicant Information

Name	School/Affiliated Organization

Position	Program/Department

Mailing Address

Email Address	Phone Number

Signature of Applicant	Date

Associate Dean/Dean	Position	School

Signature of Associate Dean/Dean	Date

3. Approved REB Timeframe

Approved Start Date	Approved End Date

Humber Institute of Technology & Advanced Learning
205 Humber College Boulevard, LX10A
Toronto, ON, Canada   M9W 5L7

Submit completed form to reb@humber.ca
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4. Course Description
Provide a brief description of the course, including a synopsis of the student research activities (250 words).

5. Continuation
Indicate the length of time of the requested continuation (two calendar years maximum)
From | **To**

6. Additional Information
Include any supporting information below.
If the information cannot be inserted below, provide a list of the documents that will be attached, including the title and total number of pages of each document. If your course designation was approved before April 2013, attach Form CD3-A.

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FORM CD3-A
Supplement to the Request for Continuation of an Approved Course Designation

Instructions: Download and save this form on your computer. This form **cannot** be completed online. Please use Adobe Acrobat Pro to complete this form. For detailed instructions, please refer to the Form CD3-A Guidelines.

Note: Form CD3-A is to be completed and submitted as an appendix to Form CD3 for all course designations approved prior to April 2013. You will only need to submit this form once.

1. Privacy

Describe the measures that will be taken to ensure the privacy of participants (250 words).

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2. Data Storage

Describe where and how all data (electronic and hard copy) will be stored (250 words).

3. Data Disposal

Describe how and when all data (electronic and hard copy) will be destroyed (250 words).

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