REAL ESTATE EDUCATION

Delivered by HUMBER

Humber Real Estate Education Programs

Curriculum Policy

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1 Curriculum

1.1 Real Estate Salesperson Program

The Real Estate Salesperson Program provides the educational requirements to become registered as a Salesperson under REBBA in Ontario. The Program consists of (2) two phases, the Pre-Registration Phase and the Post-Registration Phase. Each phase is delivered by mandatory and optional program components. The Calendar outlines the curriculum requirements for each phase.

Education requirements are designated by the Registrar, REBBA. The Pre-Registration Phase must be completed prior to applying for registration as a salesperson under REBBA. The Post-Registration Phase must be completed prior to renewing registration as a salesperson under REBBA.

1.2 Program Components

1.2.1 eLearning Course

eLearning courses are delivered in a self-directed format. Completion of each eLearning course is required within a defined period.

Selected eLearning courses have an optional facilitated learning component.

- **Facilitated Review Session (FRS)** - Scheduled time with a facilitator in a classroom, which can include course review, practice activities, Q&A, etc.
- **Virtual Facilitated Review Session (vFRS)** – Scheduled virtual access to a facilitator which can include course review, practice activities, Q&A, etc.

1.2.2 Simulation Session

Simulation Sessions are mandatory components of the Real Estate Salesperson Program that assess a learner's ability to apply knowledge of the program content through practice, activities, exercises and simulations completed in a classroom.

Simulation Sessions require a learner to Bring Your Own Device (BYOD) to access course materials and assessment modules. Technical specifications for mobile devices are listed for each Simulation Session on the Real Estate Salesperson Program Calendar.

1.2.3 Examination

An assessment that measures a learner's knowledge of the learning objectives or performance outcomes of a course or program. All examinations are proctored and delivered in-person at a testing facility in an on-line format.

1.3 Program Component Prerequisites

Program components in each Real Estate Education Program must be taken in a specific order. Learners are required to successfully complete a prerequisite program component prior to advancing to the next one. All prerequisites are listed in the Calendar.

RECO approved program component equivalencies may be used to meet prerequisites.

1.4 Equivalent Experience

The Registrar, REBBA has the authority to grant an exemption for a program component in the Real Estate Salesperson based on an educational equivalency.

A Learner's educational background and/or work experience may qualify a Learner for an exemption. <See: RECO Equivalency Assessment Process>

1.5 Calendar

Calendars for the Real Estate Salesperson Program and the Real Estate Broker Program are accessed using the Real Estate Education Program website. The Calendar includes all the program requirements including course, exam, and Simulation Session descriptions, prerequisites, and fees. <See: Program page>

1.6 Course Outlines and Evaluation

Course and Simulations Session descriptions and learning objectives are available in the Calendar. Course and Simulation Session outlines are available at the start of a course or Simulation Session and specify the learning agreement between the learner and the Real Estate Education Program.

The outlines include essential course details such as the course description and content, learning objectives, delivery methods, prerequisite requirements, learner performance and attendance requirements, and the evaluation and grading methods employed in the course.

Learners are responsible for retaining course and Simulation Session outlines.

1.7 Grading

An eLearning course is reported as Complete when all module activities have been completed in the required time period; otherwise it is reported as Incomplete.

Grades below the established passing grade are deemed failures.

Examination results are reported using percentage (%) grades.

Simulation Session results are reported using percentage (%) grades.

All program component completions and grades, including incompletes or failures, are posted to the learner record and accessible to the learner via the Learner Portal within (3) three days. Results will not be disclosed by phone, email or in-person.

<See: Examination and Simulation Session Policies for further details>

1.8 Attendance

1.8.1 Simulation Session

Learners are expected to attend every Simulation Session for which they are scheduled and to arrive on time. Failure to attend a session may result in a failing grade. Information on attendance requirements can be found in Simulation Session outlines.

1.8.2 FRS (Facilitated Review Sessions) or vFRS (virtual Facilitated Review Sessions)

Attendance is not mandatory for FRS and vFRS sessions. Learners are encouraged to attend these sessions designed to provide an opportunity for learners to engage in activities and discussions to enhance their learning experience.

1.9 Program Progression Requirements

1.9.1 Real Estate Salesperson Program

The Real Estate Salesperson Program consists of two phases. Learners must meet all requirements for registration with RECO including:

- The Real Estate Salesperson Program Pre-Registration Phase must be completed in 24 months from the start date of the initial course.
- The Real Estate Salesperson Program Post-Registration Phase must be completed in 24 months after registration as a Salesperson with RECO.

It is the responsibility of the learner to track and meet all requirements. <See: RECO Registration Policies>

1.9.2 Extension Requests

An extension may be granted to a learner who is at risk of not completing a Real Estate Education Program. Extension requests are only approved on the basis of medical, psychological or compassionate grounds.

Learners must provide all required documentation listed in the extension request or extension appeal application found on the Learner Portal. Extension applications must be submitted before expiration of a phase or program.

All Real Estate Salesperson Program Post-registration phase extension requests are approved by RECO.

For extension requests based on an accommodation, please see the Accessibility and Accommodations Policy.

1.10 Education Material

Learners will continue to have access to course content for a 12 month period after program completion.

All educational materials are copyrighted to RECO.

1.11 Certificate of Completion

A learner is eligible to receive a Certificate of Completion when they have successfully completed all of the program curriculum requirements listed for each phase of the Real Estate Salesperson Program.

Certificates are available from the Learner Portal. Learners must be in good standing and not have any outstanding fees with the Real Estate Education Program Office.