



**REAL ESTATE  
EDUCATION**



**Humber Real Estate Education Programs**

# **Name Change Policy**

**July 1, 2019**

## **Table of Contents**

Name Change .....2



## Name Change

Learners must provide their full legal name to create a learner account when applying to any Real Estate Education Program <See: Admissions Policy>. Learners may change their legal surname by following the procedures in this policy.

Any legal surname change, including multiple names or hyphenated names, will require a legal name change certificate from the government of Ontario. <See: [Service Ontario, Change Name](#)>

To request a change of legal surname on the record:

- Complete the **Name Change Form** found online on the Learner Portal and submit with the appropriate documentation
- or
- Download and complete the **Name Change Form** and present with the supporting documentation in person at the Real Estate Education Program Office.

The legal name change certificate is not required when:

- Assuming a spouse's surname
  - A copy of the marriage certificate is required.
- Returning to a maiden name
  - A copy a birth certificate is required.