

Distinguished Faculty Award

Eligibility

All faculty members at Humber College Institute of Technology and Advanced Learning (Humber), including Humber Faculty teaching in the University of Guelph-Humber programs, who have **at least four years full-time service** at Humber, are eligible for this award. **Individuals may receive this award only once.**

Criteria

This award is designed to honour full-time faculty members of Humber who have made significant contributions to Humber's learning environment. The selection criteria is primarily based on the fact that faculty are "responsible for providing academic leadership and for developing an effective learning environment for students". Other faculty roles and duties will also be considered, but these will be considered ancillary to the role of the professor. Such ancillary roles may include (but are not restricted to) faculty involvement in student recruitment and selection, scheduling, professional development, and/or management of supplies and equipment.

Nomination

Individuals must be nominated by at least two peers, with a minimum of one of those peers being from the same School or Division as the nominee. A **comprehensive letter** supporting the individual's nomination, and based upon the selection criteria, must accompany nomination forms. Nominators may nominate more than one candidate for any given year. The Dean of the nominee's School or Division must sign the nomination form.

Process

- Nominations are solicited in the winter semester of each year, and forms must be completed and received **no later than Thursday, May 23, 2013.**
- Review of the nominations and selection of the recipient(s) of the award is made by the Selection Committee and approved by the President.

Presentation

Award recipients will receive the following:

- A plaque recognizing his/her distinguished service.
- His/her name will be inscribed on the Honour Roll plaque, which is prominently displayed within the institution.

Announcement

Announcement of the award recipient(s) will be made at the Annual President's Breakfast, which is held at the beginning of each Fall Semester.

Distinguished Faculty Award Nomination Form

Nominee:			
Title and Program			
Division/School/Department			
Phone ext.		Email	
Email address			

Nominated by:			
Division/School/Department			
Phone ext.		Email	

Nominated by:			
Division/School/Department			
Phone ext.		Email	

Please remember that either the nominator or the person seconding this nomination must be a member of the nominee's Division, School or Department.

Dean's signature	
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This nomination must be accompanied by a **comprehensive rationale**, based upon the criteria for this Award.

CRITERIA

1.	<p>Teaching Excellence (80% of the selection criteria)</p> <p>Faculty members spend considerable time on the teaching component of their work. Please provide enough information to assist the selection committee in making its decisions.</p> <p>Examples of things that may be considered include the following:</p> <ul style="list-style-type: none"> ➤ <i>creativity around learning activities</i> ➤ <i>counseling, advising, supervising, service on teaching committees</i> ➤ <i>textbook reviews</i> ➤ <i>designing new courses, use of new methods of teaching, learning or grading</i> ➤ <i>preparation of textbooks, lab manuals or courseware</i> ➤ <i>assistance to colleagues on teaching matters, etc.</i>
2.	<p>Other (20% of the selection criteria)</p> <p>Please comment on any other areas of faculty work that you feel would help the Selection Committee make its decision regarding this nomination. Example of other areas of work to consider may include, but are not exclusive to the following:</p> <ul style="list-style-type: none"> ➤ <i>professional activities</i> ➤ <i>community activities</i> ➤ <i>non-teaching committees</i> ➤ <i>research</i>

Please submit this Nomination to:

Nancey Adamson

Human Resources Office, Room B304Q, North Campus

Email: nancey.adamson@humber.ca

Deadline for submission - **no later than Thursday, May 23, 2013.**