

ANNOUNCEMENT

Writing Services

Purchasing, along with Marketing & Communications are pleased to announce that through a competitive bid process including the technical and pricing evaluation, we have just awarded the new contract for Writing Services. You can obtain your requirements from any of the 8 newly awarded vendors. An excel spreadsheet has been posted on the finance website <http://www.humber.ca/finance/resources> where you can find fixed prices for hourly, daily, half day, overtime and holiday rates and their contact information on the Vendors of Record excel spreadsheet. Please note that when it is time to put through a requisition, a new commodity code has been added for **Writing Services 802** which should be used for any Writing projects.

Vendor #	Vendor	Contact	Phone Number	Contact Email	Company Address	Areas of Expertise
N01079832	Clear Language @ Work Inc.	Carolyn Wilby	416-489-2880 x 111	carolyn.wilby@clearlanguageatwork.com	306-542 Mount Pleasant Rd, Toronto, ON, M4S 2M7	Corporate communications, collateral materials, online information, annual/strategic reports, newsletters, news stories/trade publication articles, fact sheets, success stories, web writing, and case studies.
N01079833	CLS Lexi-Tech Ltd.	Andre Palaguine	506-859-5200	apalaguine@lexitech.ca	10 Dawson St., Moncton, NB, E1A 6C8	Writing, editing, revision, proofreading & adaption, translations, interpretation services, desktop publishing & graphic editing, document management & updating, terminology management, documentation services, communication plans, programs, business objectives and reports.
N00017082	Cocoa Media	Sharon Aschaiek	905-370-9871	sharon@cocoamedia.ca	8 Fraserwood Rd, Thornhill, ON, L4J 9C4	Focus on higher education sector, marketing communications, copy writer, editor, proofreader, developing content for internal & external documents for print & digital formats, Viewbooks, strategic plans, newsletter, speeches, web content, program profiles, annual reports, news releases, posters, graduate profiles, course calendars, brochures, biographies, advertisements. - Example: 2009/2010 Humber Viewbook.
N01079835	Codeword Communications	Sue Bowness	947-345-1976	sue@codeword.ca	303-221 Russell Hill Rd., Toronto, ON, M4V 2T3	Writing editing, web design services, web articles, press releases, research stories, alumni profiles, direct mail campaigns, annual reports.
N00019256	Julia Morgan Journalism & Communication Services	Julie Morgan	416-828-5538	julia.morgan@sympatico.ca	16 Dawson Ave., Toronto, ON, M4J 1E5	Freelance/boutique firm specializing in journalistic style writing for non-profit, government and education sectors for articles, reports, media releases, web copy. Example- 2011 Humber Dialogue.
N00000625	Manx Strategic Creative Inc.	Jim Hickman	416-410-3481 x 1	jim@manxcreative.com	674269 Hurontario St., Mono, ON, L9W 5R9	Graphic design, advertising, websites, flash animation presentations, publications & print, web, video scripts, newsletters, promotional publications, ads, reports. Example - Four year degree viewbook 2013/2014.
N00032974	MTB Writing & Editing Services Inc.	MaryTeresa Bitti	905-257-1651	mtbitti@gmail.com	544 Marlatt Dr., Oakville, ON, L6H 5X3	Print & online publications, case studies, articles, marketing material, reports, information brochures, website content, internal newsletters, press releases. Examples- 2014/2015 Degree Viewbook & Calendar, Dialogue Issue Winter 2014.
N01079836	Tavanberg Communications Ltd.	Jennifer Goldberg	416-402-3375	jennifer@tavanberg.com	323-719 Bloor Street West, Toronto, ON, M6G 1L5	Multi-platform editorial, social media & digital strategy, editorial calendars, story planning, research & interviewing, writing, editing, design, individual stories, full magazines & websites, copy writing, press releases, email marketing, promotional materials, consumer trend reports, advertising & public relations, speeches.