

# Guidelines for Printing Answer Sheets

For best results, please observe the following five guidelines:

- ① Print directly from the source file; do not photocopy answer sheets
- ② Do not add, edit, or remove content from the posted Answer Sheet
- ③ Print the Answer Sheets on a Xerox multifunction device at Humber
- ④ Print "actual size" on letter-sized paper using a "portrait" orientation
- ⑤ Set your printer for 2-sided printing with the "flip" on the "long edge"

**IMPORTANT:** Failure to observe guidelines may result in unscannable answer sheets.