

**Job Title:** SEDS Workshop #2 Facilitator, Applied Entrepreneurship Curriculum Design and Delivery

**Division/Department:** International Development Institute, The Business School, Humber College Institute of Technology & Advanced Learning

**Reporting To:** Manager, International Development Institute

**Salary:** TBD

**Location:** Manado, North Sulawesi, Indonesia *or* Makassar, South Sulawesi, Indonesia

**Duration:** Four months including two months overseas

**Dates:** January to April 2014 (overseas February and March 2014)

**POSITION SUMMARY:**

Humber's Sulawesi Economic Development Strategy Project (SEDS) is a five-year partnership project working with seven universities in Indonesia. The focus of the project is to strengthen the enabling environment for the development, management, and growth of the small and medium enterprise (SME) sector in North and South Sulawesi, Indonesia. Project activities will address three key areas across the seven universities: i) capacity development of the university partners to infuse applied entrepreneurship skills into curriculum, ii) capacity development of the university partners to deliver SME support services directly to micro and small enterprises, and iii) fostering networks among university, government, business and NGO stakeholders.

For the project as a whole, three rounds of workshops will be facilitated to develop the capacity of up to twenty lecturers at seven Indonesian partner universities to develop their ability to design new, improve existing, and deliver applied entrepreneurship curriculum in a variety of study programs. Each round of workshops will build on the previous workshops. In general, the topics of the workshops will include basic and advanced applied entrepreneurship curriculum development, gender and entrepreneurship, environment and entrepreneurship, governance and entrepreneurship, and teaching techniques.

This posting is for the facilitators of the second round of workshops. Under the general direction of the Manager, International Development Institute, and working closely with the Field Team, the facilitators will be responsible for designing and delivering workshops to groups of Indonesian university lecturers that will enable them to design new, improve existing, and deliver applied entrepreneurship curriculum in a variety of study programs.

Four facilitators will work together – with two co-facilitating and working closely with the partners in the north, and two co-facilitating working with partners in the south. Each partner is unique and the workshop content will need to be tailored to the specific needs and goals of each partner university.

**TASKS:**

1. Participate in pre-departure orientation provided by Humber.
2. Conduct a basic pre & post-training assessment of Indonesian lecturers.
3. Develop workshop curriculum and materials whereby participants:
  - Develop a comprehensive understanding of applied entrepreneurship principles, approaches and best practices.
  - Have the analytical tools to apply their knowledge of applied entrepreneurship to case studies in Indonesia.
  - Are exposed to a variety of training tools, teaching methodologies and evaluation techniques that can be easily transferred to a variety of training environments and programs of study.
4. Co-facilitate three or four ten-day train-the-trainer workshops for groups of lecturers with a variety of backgrounds and experience (between ten to twenty participants per workshop). Many participants will understand English, however, a translator will be provided by the project where needed.
5. Write a report upon completion of the workshops whereby activities and outcomes of the mission are clearly stated including recommendations for future capacity development initiatives and workshop facilitators.
6. Participate in a debriefing session in Canada and mentor future faculty participating in the program.

**QUALIFICATIONS AND EXPERIENCE:**

- Experience designing and delivering training programs in a cross-cultural setting
- Experience developing curriculum
- Knowledge and experience of applied entrepreneurship
- Knowledge of SME development, preferably in developing countries
- Understanding and commitment to gender equality; preferably experience mainstreaming gender equality in training curriculum
- Understanding and commitment to environmental sustainability; preferably experience mainstreaming environmental sustainability in training curriculum
- A commitment to good governance and ethical business practices
- Previous overseas experience desirable
- Able to use a variety of teaching methods and adapt to audience needs
- Able to work in international development conditions

**LOGISTICS:**

Humber College, through the project budget, will pay for return airfare to Indonesia, in-transit costs, per diems, travel insurance, and accommodation. Humber will also cover certain specified project-related expenses (translation, photocopying, transportation, etc.) within a pre-fixed budget.

*To apply please send a cover letter and résumé to: [idihiring@humber.ca](mailto:idihiring@humber.ca). The posting will remain open until filled. Please include “**SEDS Facilitator - Winter**” in the subject line. We thank all candidates for their interest, however, only those selected for an interview will be contacted.*