

MANAGEMENT ESSENTIALS PROGRAM 2018

Purpose of the program:

This program introduces the fundamentals of effective leadership for great success in a manageable timeframe of three (3) days. The content provides the concepts and practices of Leadership in a high-impact learning environment thereby assisting leaders to effectively coach, empower and lead individuals and teams to higher levels of performance.

Target group**:

Associate Directors

Associate Deans

Managers

** Recommend individuals have a minimum of 6-12 months in current role and must have direct report approval to enrol

Management Essentials Certification:

Registration (Note: Need to register approximately 3 months prior to 2-day workshop)
Pre-work 2+ months prior to course Complete the 360 Assessment Nomination Form
Pre-work 1 month prior to course Complete Everything DiSC profiling tool and PNA (Personal Needs Assessment)
Active Leadership Program Modules Set and communicate clear goals Manage team performance Coach and Develop people Lead by Example

How to register for the program:

Please advise reporting Manager of your interest in participating.

Program outline:

- **Day One** - Everything DiSC
Date: Thursday May 10 Location: Room F229 North Campus
- **Day Two and Three** - Active Leadership Workshop
Date: Tuesday May 15 & Wednesday May 16 Location: Room E303 North Campus

Time: All sessions are scheduled from 9:00 am - 4:00 pm

Funded by Organizational Effectiveness (OE)

Management Essentials program is currently registering for May 10, 15 & 16, 2018.

For further details, please contact: Maureen Martin-Edey (Maureen.martin-edey@humber.ca)