

## CCBI & Humber Galleries Fellowship Program

Students currently enrolled in any program at Humber College are eligible to apply for The Centre for Creative Business Innovation (CCBI) and Humber Galleries Fellowship Program.

Fellows will experience working as part of an interdisciplinary team with support from a project lead and creative producer to conceive of and execute a complex creative project that can take many different forms. This work integrated learning experience bridges the gap between academic and professional life and expands avenues into the broader creative ecology.

Over the course of 14 weeks, fellows will learn industry-specific skills and best practices for digital innovation and workflow. They will also be expected to demonstrate adaptability, deal with ambiguity, and build a functional community of collaboration and creation.

As the CCBI is developing a framework for applied research-creation in collaboration with our partners, fellows will be trained to view themselves as researchers, and to understand how the creative process is a form of research.

## About Culture's Compass

Culture's Compass is an exciting and free two-day conference showcasing a wide array of panelists, performers, and artists. It seeks to highlight themes which are relevant to the current arts and culture climate, as well as highlight and celebrate the accomplishments of industry professionals and artists. Culture's Compass is not only an initiative project that brings together the arts and culture community, but a space to innovate and envision the future possibilities of the arts.

This year's Culture's Compass will be presented in partnership with cultural institutions from Toronto. Students will have the opportunity to network and work alongside industry leaders whilst engaging in the production of the conference.

## Qualifications:

- Be a current Humber College student.
- Be in good academic standing.
- Require field placement hours (Work-Integrated Learning) to graduate.
- Preference will be given to students in the third or final year of a Degree OR second or final year of an Advanced Diploma OR final year of a Diploma OR completing a Graduate Certificate.

## Skills:

- Advertising
- Arts Administration
- Copywriting
- Event planning and organising
- Graphic Design
- Public Relations
- Research
- Social Media Marketing
- User Experience Design
- Web Design

## Key Duties:

- Collaborate and work with external partners.
- Meet with internal stakeholders to verify expectations and deliverables.
- Ensure project scope is maintained and avoid potential scope creep.
- Regular check-ins with CCBI or Humber Galleries Project Lead, Creative Producer, and/or External Partner.
- Time management and ability to meet key milestones within a specific timeframe.
- Respect major project deadlines
- Strong project management skills
- Attention to detail and professionalism when meeting with external partners.
- Collaborate with teammates and resolve conflicts when dealing with project parameters
- Self-motivated and able to complete independent research
- Document progress and present individual contributions at team meetings
- Comfortable with online communications (including video calls, emails, and messages) and using a variety of software for file-sharing and task assignments.

## Application Requirements:

- Cover Letter: Please explain why you are interested in this Fellowship. Identify your unique talents and describe how your practical, educational, and/or lived experiences will contribute to this opportunity.
- If you are looking to work on the design or marketing aspect of this fellowship, please submit a copy of your portfolio with samples and descriptions to go along with your work. If you do not have a portfolio, please submit 3 samples of your design work in whatever media you are most proficient in.
- Support Materials: These are essential to your submission and should demonstrate the applicant's ability to carry out the project. Up to three (3) files total may be submitted. Files are accepted in the following formats: Images (jpeg, jpg, pdf, png, tif), Audio (MP3, MP4, WAV, WMA), Videos (link via Vimeo, YouTube, a personal website, etc.). Don't forget to include descriptions to go along with your work. All supporting documents should be submitted in one file upload.
- Domestic students must submit a Work Study Eligibility approval form.

Hours Per Week:	24
Salary/Compensation:	\$18.31
Position Start Date:	May 8, 2023
Position End Date:	August 11, 2023

**Deadline to apply: Sunday March 5, 2023 at 11:59pm.**

**Questions: [ccb@humber.ca](mailto:ccb@humber.ca)**

**Apply Here: <https://forms.office.com/r/ayJg7B4Ke1>**