Blackboard Ultra
TIPS FOR SETTING UP GRADEBOOK

1

WEIGHTED GRADES

Use the weighted grading calculation so students see the running total of their overall grade. Assign the weighted % value to each gradable item according to the assessment structure of your published course outline.

MIDTERM GRADES

2

Calculate and share midterm (and final) grades using the overall grade function. Verify that all gradable items have the correct weighted % values, and only those counting towards the midterm grade are included.

3

ACTUAL GRADES EARNED

Check the box "Base calculation on points earned out of total graded points" so students see their actual grade earned to date, out of all the assessments you have graded so far in your course.

MAKING GRADES VISIBLE

4

In the content page, assessment item(s) and its content folder need to be made 'visible to students'. Confirm the configuration of the release conditions to ensure course content is visible to students within the given time period.
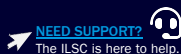
5

DESELECT AUTOMATIC ZEROS

Gradebook assigns automatic zeros for past due work by default, even for past courses that have been copied. Disable automatic zeros so that grades are not negatively impacted and students are credited for all their work.

WE ARE HUMBER

Centre for Innovative Learning
INNOVATIVE LEARNING SUPPORT CENTRE

HUMBER