



Launching on 5 August, 2019

Do you know what's new on the HRMS for Employees who enter their time?

Ability to enter time on and off campus – With HRMS, you will no longer need to be on campus or connected to the campus network in order to enter your time. Now, you will be able to manage your time entry remotely and view approval status in real time.

Keep a lookout for our upcoming communique announcements where we will be sharing more details with you regarding new functionalities within the HRMS, upcoming events, important dates and training sessions.

HRMS Team

Have you missed our previous announcements?

Don't know what the HRMS is?

The Human Resource Management System (HRMS), is a new Human Capital Management fully integrated, cloud based system that will replace Humber's existing legacy system. The new HRMS will serve as a central source of information for all HR related processes and programs, making it accessible to staff, faculty and other stakeholders through their computer, on or off campus.

Once deployed, the new HRMS provides access to core HR functions, based on your profile as a manager or an employee. Some functionality includes:

- Entering and tracking attendance
- Benefits enrollment
- Entering and approving time

- Talent management (Which includes Recruitment)

And much more!

This would allow HR to:

- ✓ Become Better business partners to faculties and departments
- ✓ Deliver real-time data & information that will improve decision-making
- ✓ Have enhanced reporting capability
- ✓ Streamline processes to enable faster transactions

For managers and employees, the direct access functionality will become the new way of interacting with HR giving you the flexibility, autonomy and a sense of ownership for a better overall manager and employee experience.

As we get ready to 'Go Live' all impacted stakeholders will be receiving training information to ensure that the transition to the new HRMS is easy and seamless.

To find out more about the HRMS, contact the HRMS Change Management Team at HRMSChangeTeam@humber.ca

