

APPENDIX A: HONORARY DEGREE NOMINATION FORM

An honorary degree is the highest honour conferred by Humber Polytechnic (hereafter referred to as “Humber” or “the Institution”). Humber may wish to award honorary degrees to recognize extraordinary individuals who have achieved significant accomplishments or have made an outstanding impact or contribution to the Institution, their profession or discipline, the community, or society in Canada or elsewhere in the world. Honorary degree recipients reflect the Humber’s values, mission and vision and they inspire and serve as role models to students, graduates, and the community. Eligibility for nomination is restricted to persons of provincial, national or international stature. Nominees who have made extraordinary contributions to the Institution will be welcomed, but nominees must also have made significant contributions beyond the Institution.

CONTACT:

The Advancement and Alumni Department will communicate with the nominators. The selection committee will undertake due diligence by thoroughly screening nominations.

All questions and completed nomination packages are to be addressed to the Chief Advancement Officer at honorary.degree@humber.ca.

Successful nominees will be informed by the President in writing of the decision.

ELIGIBILITY:

- Nominees may include alumni, former employees, former members of the Board, former volunteers, former public officials, or others.
- Active Humber employees, current members of the Board, current Program Advisory Committee members, students and active politicians are not eligible for honorary until a minimum of one year has passed since their active service has concluded or departure from their roles.
- Nominees that reflect the diversity of Canadian society and are representative of the wider community, in which Humber plays an integral role are encouraged.
- Posthumous honorary degrees shall not normally be considered.
- Only in exceptional circumstances will an honorary degree be awarded in absentia.
- Individuals who have already received honorary degrees from other institutions will still be considered for an honorary degree from the Institution.



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Part I: Nominee's Contact Information

Full Name of Nominee:

Address (street address, city, province/territory/state, country, postal/zip code):

Phone Number:

Email Address:

Does the nominee have any affiliation with Humber Polytechnic?

Yes No Unsure

If yes, please explain affiliation:

Please check all that apply in relation to the nominee's stature:

Humber Local/GTA Provincial/Ontario
National/Canada International



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Part II: Nominator Information

Full Name of Nominator:

Company and Position/Title:

Address (street address, city, province/territory/state, country, postal/zip code):

Phone Number:

Email Address:

Relationship (if any) to Nominee:

Nominator's Affiliation to Humber:

Staff

Student

Faculty

Associate Faculty

Board of Governors



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Part III: Nominee's Biographical Information

As part of your nomination package, please provide copy of the nominees resume or curriculum vitae. If one is not publicly available, please provide a summary, with your submission, of the nominee's biographical information containing details such as education, field of endeavor, a short description of publications (if any), specials awards, and distinguished service etc.

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Part IV. Reason for Recommending the Degree

In approximately two pages, single spaced, provide your reasons for recommending the honorary degree, consistent with the profile of individuals as outlined in the policy (and below). Please include this two-page recommendation with your submission.

1. Nominees should be of exceptional merit who meet one or more of the criteria listed below:
 - a. Made a significant contribution to society;
 - b. Achieved notable accomplishments in a particular field of study or applied education;
 - c. Enhanced or promoted the Institution's image or reputation in Ontario or elsewhere.
2. Nominees recognized may include visionary leaders and exemplary public figures; leading academics in all disciplines; community builders, change makers, humanitarians, philanthropists, and those who demonstrate distinguished achievement in all fields of endeavor.
3. Nominees' achievements should reflect the Institution's mission, vision and values and serve as a role model to students, graduates, and the community.
4. Nominees should reflect the diversity of society, including women, Indigenous persons, racialized group members and visible minorities, persons with disabilities, persons identifying as lesbian, gay, bisexual, transgender, and/or queer, and others reflecting diversity.

Part V. Letters of Support

Nominations may, but are not required to, include letters of support from individuals who are familiar with the nominee and the nominee's achievements, and who themselves may be considered to be experts in the relevant field(s). These letters are intended to support nomination form and not replace it. It is not recommended that nominators are members of the nominee's family.

A maximum of four letters of support will be accepted. Please note that letters of support should be part of a completed nomination package and should **not** be submitted separately. Please note that these individuals must also keep all aspects of the nomination confidential including to the nominee.

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Part VI: Submission Details

Nomination forms, with required documentation, may be submitted in confidence to the Chief Advancement Officer at honorary.degree@humber.ca. Items may be in a singular PDF package portfolio or may be sent as individual documents within the same email. Hard copies will not be accepted, and incomplete nomination forms will be ineligible.

Before submitting, please ensure that all four components are included:

- Completed nomination form
- Resume, curriculum vitae or biographic summary of the nominee
- Reasons for recommending the honorary degree, consistent with the profile of individuals outlined in the policy
- Optional letters of support: Letters of support are welcome, but not required. A minimum of two, but no more than four can be provided.