Subject line: Important information for graduating students

If you are graduating after completing the **Winter 2023 semester**, your graduation documents will be available on or before June 2, 2023, as per the [academic calendar](https://humber.ca/admissions/office-of-the-registrar/academic-calendar.html).  Please note graduation documents will not be available if you have an outstanding fees balance.

To apply for the PGWP you require two documents from Humber College:

1. Your **Confirmation of Graduation** (COG) letter
2. Your **official academic transcript**~~s~~ (request made via your MyHumber account)

You can only apply for your PGWP after your Confirmation of Graduation (COG) letter is available; the COG confirms you have completed all program requirements.

Your study permit’s validity and the time frame to apply for the PGWP are based on when your COG becomes available, not the date of your degree conferral or graduation ceremony.

If there is an error in your document**,** or if you have a question regarding your graduation status, please contact the registration office via email: [transcripts@humber.ca](mailto:transcripts@humber.ca)

Please note if your study permit is expiring prior to the release of your graduation documents you MUST apply to extend your permit.

**How to obtain your Confirmation of Graduation letter (COG)**

Generally, COGs are available 6-8 weeks after your final grades have been entered. You can confirm the release date via the [Academic Calendar](https://humber.ca/admissions/office-of-the-registrar/academic-calendar.html) (Graduation status available line).

After you have completed your program requirements, be sure to check your MyHumber account **every day** to see if your COG has been made available earlier than stated on the academic calendar.  
  
IMPORTANT! You are not eligible to work after the day your COG is issued until you have submitted your application for the PGWP (and you continue to meet the eligibility requirements to work).

**Transcripts**

**Only after** you receive your COG, can you request an OFFICIAL transcript. If you request your transcript before your COG is issued, it will not state you have graduated.

Official transcripts can be requested through MyHumber. We advise students to request their official transcripts electronically via Mycreds as they will be available for downloading within 24 hours.

**Work eligibility**

Students who maintained their eligibility to work throughout their studies can continue to do so until their confirmation of graduation (COG) is issued. From November 15, 2022, only those students who met the criteria under the temporary policy update can work full time hours off campus. More information can be found [HERE](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/work-off-campus.html#semesters)

Once your COG is issued, you are no longer allowed to work **(0 hours).**

After you apply for your PGWP, you may be permitted to work full-time if you meet certain conditions. Read more [HERE](https://www.cic.gc.ca/english/helpcentre/answer.asp?qnum=1181&top=15)   
  
**Requesting early graduation**

You may be eligible for early graduation if you have a valid full-time job offer.

If you have a valid job offer, please visit the International Centre in person once **all** your final grades have been posted on MyHumber under Academic Progress. You may request to expedite your Confirmation of Graduation (COG) letter at that time when your academic progress reaches 100%.

The standard processing time early graduation may take **up to 5 business days** from the date we approve the request.

**Resources for support**  
A pre-recorded webinar on how to apply for your PGWP application is currently available here: [International Student Service Workshops - YouTube](https://www.youtube.com/playlist?list=PL7W3LXHM7hu4xGF1AmfrWtf4mnq8BjJ0J)

More information about applying for the PGWP is available [HERE](https://international.humber.ca/student-services/permits-visas/postgraduate-work-permits.html)

If you have questions- [Contact us!](https://international.humber.ca/contact.html)

Congratulations on the successful completion of your program!

[Stay connected](https://humber.ca/advancementandalumni/alumni.html) as a Humber alumni!

All the best,

Humber International