

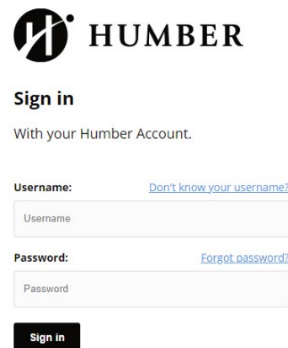
Accessible Learning Services How to Book an Appointment Online

This guide provides instructions on how to use the Student Portal to book an appointment online.

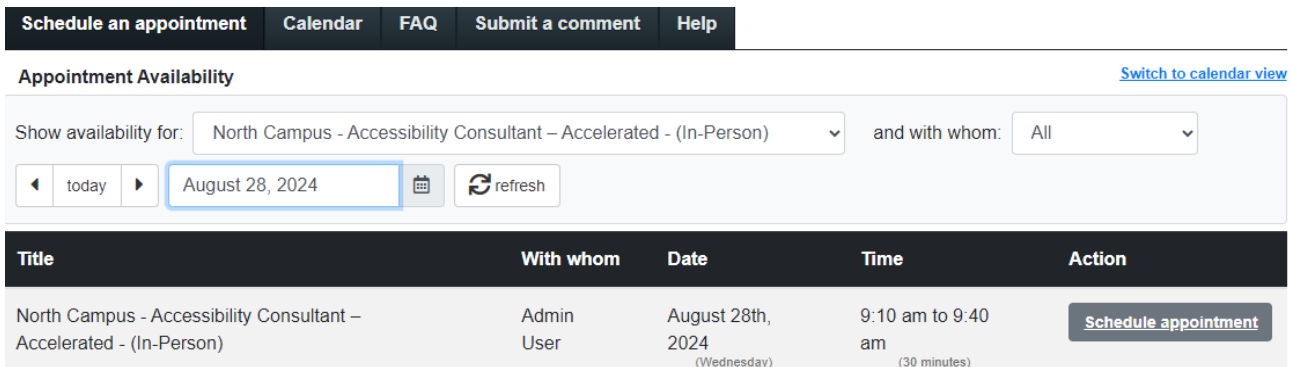
1. Go to the Accessible Learning Services Student Portal: www.humber.ca/accessibleportal.
2. Click on the “**Appointment Booking**” button from the main menu.



3. **Log in** using your Humber username (e.g., N12345678 or abcd1234) and password (the same credentials you use for other technical services at Humber).

4. Click '**Schedule an Appointment**' in the menu.



Title	With whom	Date	Time	Action
North Campus - Accessibility Consultant – Accelerated - (In-Person)	Admin User	August 28th, 2024 <small>(Wednesday)</small>	9:10 am to 9:40 am <small>(30 minutes)</small>	Schedule appointment

- Use the drop-down menu next to "Show availability for" to select the type of appointment. Note: Appointments are categorized based on campus location.

Appointment Availability [Switch to calendar view](#)

Show availability for: and with whom:

◀ today ▶

Title	Time	Action
North Campus - Accessibility Consultant – Accelerated - (In-Person)	9:45 am to 10:15 am (30 minutes)	Schedule appointment
North Campus - Accessibility Consultant – Accelerated - (In-Person)	10:15 am to 10:45 am (30 minutes)	Schedule appointment
North Campus - Accessibility Consultant – Accelerated - (In-Person)	11:30 am to 12:00 pm	Schedule appointment

- Click the drop-down menu next to "and with whom" to view all staff schedules and choose the staff member you'd like to book with. **New learners can book with any Accessibility Consultant. Returning learners must book with their assigned Accessibility Consultant.**

Appointment Availability [Switch to calendar view](#)

Show availability for: and with whom:

◀ today ▶

Title	With whom	Date	Time	Action
North Campus - Accessibility Consultant – Accelerated - (In-Person)	Raylene Anroop	September 17th, 2024 (Tuesday)	9:45 am to 10:15 am (30 minutes)	Schedule appointment

- Pick a time slot and click 'Schedule appointment.'
- Follow the prompts to confirm and finalize your booking.

Additional Assistance

If you have any questions or need assistance, please do not hesitate to contact our office.

Phone: 416-675-5090 (North Campus/Guelph-Humber) or 416-675-6622 ext.3331 (Lakeshore Campus)

Email: accessible-learning@humber.ca.