

Guelph Humber Test/Exam Notification Form

To ensure access to testing accommodations, Guelph-Humber students are required to deliver this completed form to their Faculty Support Officer (FSO) two weeks in advance of their scheduled test or exam. If you do not provide the FSO with this form within this time frame, your test may not be available at Testing Services. Students who utilize reader/scribe accommodations are required to book an appointment online at www.humber.ca/student-life/testing-services/accommodated-testing to secure a reader or scribe. Students with reader/scribe accommodations are not required to complete this form, but must ensure that they forward their booking confirmation to their FSO.

Student Name: _____ Student Number: _____ Student Email: _____

1	Course Code & Section: _____ Date of Test/Exam: _____	Professor's Name: _____ Start time of Test/Exam: _____
2	Course Code & Section: _____ Date of Test/Exam: _____	Professor's Name: _____ Start time of Test/Exam: _____
3	Course Code & Section: _____ Date of Test/Exam: _____	Professor's Name: _____ Start time of Test/Exam: _____
4	Course Code & Section: _____ Date of Test/Exam: _____	Professor's Name: _____ Start time of Test/Exam: _____
5	Course Code & Section: _____ Date of Test/Exam: _____	Professor's Name: _____ Start time of Test/Exam: _____

For the above tests, I would like to use the following accommodations (as approved on my Accommodation Letter):

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|--|---|-----------------------------------|---------------------------------|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> Time and one half (1.5x) | <input type="checkbox"/> Double Time (2x) | | | | |
| <input type="checkbox"/> Calculator | <input type="checkbox"/> Private Room | | | | |
| <input type="checkbox"/> Computer | <input type="checkbox"/> Scribe/Reader | | | | |
| <input type="checkbox"/> Memory Aid (to be submitted by FSO with Test) | <input type="checkbox"/> Supervised Breaks | | | | |
| <input type="checkbox"/> Test/Exam in electronic format | <input type="checkbox"/> Use of Spell/Grammar Checker | | | | |
| <input type="checkbox"/> Read & Write | <input type="checkbox"/> JAWS | <input type="checkbox"/> ZoomText | <input type="checkbox"/> Dragon | <input type="checkbox"/> Inspiration | <input type="checkbox"/> Kurzweil |
| <input type="checkbox"/> WorkQ/SpeakQ | <input type="checkbox"/> Other: | | | | |

PLEASE SUBMIT COMPLETED FORM TO THE APPROPRIATE FSO:

BUSINESS, GENERAL ELECTIVES – GH 208

ECS, FAMILY & COMMUNITY SOCIAL SERVICES, JUSTICE STUDIES, KINESIOLOGY – GH 308

MEDIA STUDIES, PSYCHOLOGY – GH 408