

What you need for an engaging webinar.

A relatively fast/new computer:

If your computer struggles with loading basic webpages, you will have difficulty facilitating or participating in a webinar.

A webcam:

Not required but recommended. Your device may already have one. Otherwise, consider using an external webcam.

A microphone:

Your laptop built-in microphone might pick up your clicking and typing. Consider using a headset, external desktop microphone, or the headset that came with your smartphone.

A stable internet connection:

Consider facilitating your session in a location close to your wireless router. If you do not have a stable connection, consider asynchronous options.

A compatible browser:

We recommend Chrome or Firefox. You may experience issues with other browsers.

Laptop icon: Created by MRFA, the Noun Project; **Webcam icon:** Created by icons producer, the Noun Project; **Microphone icon:** Created by Joel Avery, the Noun Project; **Wireless icon:** Created by Saifurrijal, the Noun Project; **Chrome icon:** Created by Jan-Christoph Borchardt, the Noun Project.



Preparing your environment to facilitate best results.

Sound is key

Sound that is clear and free of background distractions is key to a positive learner experience.

Find the right space

When possible, record in a controlled environment. Rooms with lots of fabric (furniture, drapes) contribute to a great recording atmosphere.

Factor in your surroundings

Before starting a webinar, let your housemates know that you will be in need of quiet time. Assess what types of interruptions you may be exposed to, and whether or not they would be suitable for your learners.



**WE ARE
REMOTE READY**