



Humber Polytechnic North Campus  
 205 Humber College Boulevard  
 Toronto, Ontario, M9W 5L7  
 Attn: Transfer Services

Humber Polytechnic Lakeshore Campus  
 2 Colonel Samuel Smith Park Drive  
 Toronto, Ontario M8V 4B6  
 Attn: Transfer Services

Contact Us  
 Telephone: 416.675.3111  
[transferoptions@humber.ca](mailto:transferoptions@humber.ca)

## 100-LEVEL ENGLISH EXEMPTION CONFERRED DEGREE

### Student Checklist

- I am applying for a first semester English exemption as a domestic student.
- I am applying for a first semester English exemption as an international student.

### Graduate Status

- The transcript I am submitting has been updated with my conferred degree (graduated) status.

### Transcript

- I have directed my post-secondary institution to email my official transcripts to [transferoptions@humber.ca](mailto:transferoptions@humber.ca)

### **(Preferred)**

- My transcript from my previous post-secondary institution was sent electronically to ontariocolleges.ca
- I have directed my post-secondary institution to mail my official transcript to the North or Lakeshore campus. Please select the campus:  North  Lakeshore (This may cause an additional delay)

### English Exemption Process

This application and supporting documents must be submitted to the Office of the Registrar **four weeks** prior to the start of term. All applicants are expected to register and attend all required courses until results have been confirmed. If your application is received after this time, it may interfere with the last day to add and drop courses (Please see the [Academic Calendar](#))

**Please submit the complete application to [transferoptions@humber.ca](mailto:transferoptions@humber.ca).**

Once your completed application and supporting documentation is received the results will be posted on your Academic Progress.

Humber is committed to respecting your privacy and protecting your personal information. In accordance with Section 39(2) of the *Freedom of Information and Protection of Privacy Act, R.S.O 1990, c. F.31*, this is to advise you that your personal information is collected under the legal authority of the *Ontario Colleges of Applied Arts and Technology Act, 2002*, and may be used and/or disclosed for administrative, statistical and/or research purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada, including but not limited to, tabulating and reporting data on Key Performance Indicators (graduation rate, graduate employment, graduate satisfaction and employer satisfaction). You may be also contacted by ministry- or college-authorized third parties for your voluntary participation in surveys to evaluate student and graduate experience and outcomes. If you have any questions about the collection, use and disclosure of your personal information by the College, please contact the Associate Vice President of Administrative Services, 205 Humber College Boulevard, Toronto, ON, M9W, 5L7, 416.675.6622. ext.5509 **Last Revised: November 2020**

A. Personal Information		
Student Number	Program Name	Campus
Last Name	First Name	Date of Birth
Telephone Number	Email Address	

B. Course(s) Details:		
<b>HUMBER COURSE INFORMATION</b>		<b>NAME OF SENDING INSTITUTION</b>
List the Humber course code and name of the Humber course(s) for which you are seeking exemption from		Indicate the name of the Post-Secondary Institution that you have graduated with a Degree from
<b>Humber Course Code</b> (Ex. WRIT 100)	<b>Humber Course Name</b> (Ex. College Reading and Writing Skills)	<b>Name of Sending Institution</b> (Ex. York University)

C. I have read the details about transfer credits as outlined on this page

Student Signature (PLEASE TYPE) \_\_\_\_\_

Date \_\_\_\_\_