

Humber Polytechnic North Campus 205 Humber College Boulevard Toronto, Ontario, M9W 5L7 Attn: Transfer Services

Humber Polytechnic Lakeshore Campus 2 Colonel Samuel Smith Park Drive Toronto, Ontario, M8V 4B6 Attn: Transfer Services

Contact UsTelephone: 416.675.3111
transferoptions@humber.ca

TRANSFER CREDIT APPLICATION

Stu	ident Checklist					
	I am applying for transfer credit as a domestic student.					
	I am applying for transfer credit as an international student.					
	I am applying for transfer credit as a continuing education student.					
Eng	glish Exemption					
	I have a conferred degree from a recognized post-secondary institution where English is the language of instruction and I am eligible for a WRIT 100 exemption. I will add this to my transfer application to apply for the exemption.					
Tra	nscript and/or WES/ICAS Evaluation					
	I have directed my post-secondary institution to email my official transcripts transferoptions@humber.ca (Preferred)					
	My transcript from my previous post-secondary institution was sent electronically to <u>ontariocolleges.ca</u>					
	I have directed my post-secondary institution to mail my official transcript to the North or Lakeshore campus. Please select the campus: \square North \square Lakeshore (This may cause an additional delay)					
	I am an international student, or I have completed my program internationally and I have submitted my WES evaluation/ICAS evaluation during the admissions process.					
Det	tailed Course Outlines/Syllabi					
	I have attached detailed course outlines/syllabi for each course I wish to seek assessment for, from the year the course was taken.					
	I have checked the Humber database and my course(s) are listed as pre-approved with the corresponding attributes. (I.e. Breadth Elective, Science and Technology)					
Tra	nsfer Credit Process					
the sch app	nsfer credit applications and supporting documents must be submitted to the Office of the Registrar <u>four weeks</u> prior to start of term. Applicants are encouraged to apply for transfer credits prior to registration to avoid making changes to their redule. All applicants are expected to register and attend all required courses until results have been confirmed. If your polication is received after this time, it may interfere with the last day to add and drop courses (Please see the <u>Academic endar</u>) Please submit the complete application and supporting documents to transferoptions@humber.ca.					
	ce your completed application and supporting documentation is received, the appropriate fees will be applied to your MyHumber count and results will be posted on your Academic Progress.					
Fee	es ·					
whe	charge for processing transfer credits is \$25.00 for one course, \$50.00 for two courses, and \$75.00 for three or more courses en submitted at the same time. The charge for processing transfer credits is non-refundable, regardless of the result of the plication and actual courses granted an exemption. Once your application is received, the fee will be posted to your MyHumber count. Please refer to humber.ca/fees for payment options . Please note: There is no charge for transfer credits for internal mber College or the University of Guelph-Humber.					
Tra	nsfer Credit Application Form					
	All sections of my transfer credit application form have been filled out accurately. This includes my personal information in Section A, course details in Section B and signature and date in Section C.					

Humber is committed to respecting your privacy and protecting your personal information. In accordance with Section 39(2) of the Freedom of Information and Protection of Privacy Act, R.S.0 1990, c. F.31, this is to advise you that you're personal information is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002, and may be used and/or disclosed for administrative, statistical and/or research purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada, including but not limited to, tabulating and reporting data on Key Performance Indicators (graduation rate, graduate employment, graduate satisfaction). You may be also contacted by ministry-or college-authorized third parties for your voluntary participation in surveys to evaluate student and graduate experience and outcomes. If you have any questions about the collection, use and disclosure of your personal information by the College, please contact the Associate Vice President of Administrative Services, 205 Humber College Boulevard, Toronto, ON, M9W, 5L7, 416.675.6622. ext.5509 Last Revised: September, 2021



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TRANSFER CREDIT APPLICATION

A. Personal In	formation			
Student Numb	er:	Program:	Campus:	
Last Name: First Name			Date of Birth:	
Telephone:		Email:		
B. Course(s) D PLEASE FILL (GLISH, MATH, GE	ENERAL EDUCATION ELECTIVES AND CORE COL	JRSE
HUMBER COURS	SE INFORMATION		SENDING INSTITUTION COURSE INFORMATION	
for which you are	course code and name of the Hum e seeking assessment.		Indicate the course code, course name, institution and grade for the course(s) that you have taken at another recognized postsecondary institution.	
	ferring elective(s) please use: GEI e LASB 001 – Degree Breadth Ele		(Diploma to Diploma: 60% minimum grade required Diploma to Degree: 65% minimum grade required)	
Humber Course Code	Humber Course Name	Subject & Course Code	Course Name <u>AND</u> Institution	Grade
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Course Code	Humber Course Name	Course Code	Course Name <u>AND</u> Institution	Grade			
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Course Code	Humber Course Name	Course Code	Course Name <u>AND</u> Institution	Grade			
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C. I have read the details about transfer credits as outlined on the first page of this form.

Student Signature (PLEASE TYPE):

Date: