

Commercial Driver Training Full-Time, Part-Time G to AZ Program (Tractor-Trailer)

Based on a trucking industry validated job skills analysis, this program was designed by trucking industry professionals to train new tractor-trailer drivers. Graduates of this program will understand how to comply with the regulatory issues related to the industry and will have acquired the necessary driving skills to operate a tractor-trailer in today's heavy traffic environment.

The class "G" to "AZ" licence training program can be taken during the daytime or in the evening. (The length of the program is determined by the scheduling choices that each student makes.)

This program consists of three components:

- 1) "Z" Air Brake Endorsement course scheduled over 2 days (Tuesday/Wednesday **or** Saturday/Sunday) between the hours of 8:00 am and 4:30 pm. The practical test (1/2 hour) required in obtaining the "Z" endorsement is scheduled by appointment.
- 2) The 45-hour in-class theory component of training can be scheduled for either **5½** consecutive **weekdays** (8:00 am to 5:00 pm) or in a **virtual classroom** over **15 weekday mornings** (9:00 am to 12:30 pm).
- 3) After completion of the first two components, students will receive **70 hours** of **vehicle training**. Lessons are five hours long with 1:1 training and students may choose from **one** of the following start times where available:

• **5:15 am** • **11:00 am** • **12:00 pm** • **4:15 pm** • **10:00 pm**

The in-vehicle training is delivered over a four-week period, four times a week scheduled between Monday and Friday (except during statutory holiday weeks). Your road test will be conducted by Humber College.

Students must obtain their Learner's Permit from the Ministry of Transportation. It must be presented at the first theory class. Medical forms and copies of the Official Truck Handbook are available through the Ministry of Transportation.

The cost of this program includes the in-class and the in-vehicle training, the "Z" air brake course and course materials. The full fee is **\$9,299**.

If you require further information, contact the Transportation Training Centre at 416.675.6622 ext. 5800 or truck.info@humber.ca

Commercial Driver Training Full-Time, Part-Time G to DZ Program (Straight Truck)

Based on a trucking-industry validated job skills analysis, this program was designed by trucking-industry professionals to train new straight-truck drivers. Graduates of this program will understand how to comply with the regulatory issues related to the industry and will have acquired the necessary driving skills to operate a straight truck in today's heavy traffic environment.

The "G" to "DZ" licence training program can be taken during the daytime or in the evening. (The length of the program is determined by the scheduling choices that each student makes.)

The program consists of three components:

1. A "Z" Air Brake Endorsement course scheduled over 2 days (Tuesday/Wednesday **or** Saturday/Sunday) between the hours of 8:00 am and 4:00 pm. The practical test (1/2 hour) required in obtaining the "Z" endorsement is scheduled by appointment.
2. The 45-hour in-class theory component of training can be scheduled for either **5½ consecutive weekdays** (8:00 am to 5:00 pm). Students can attend a half-day session with our weekday Class 'A' students when we have guest speakers from local law enforcement and the industry.
3. After completion of the first two components, students will receive **25 hours of in-vehicle training**. Lessons are five hours long, with 1:1 training and students may choose from **one** of the following start times where available:

- **5:15 am**
- **10:45 am**

The in-vehicle training is delivered over a two-week period, four times a week, scheduled between Monday and Thursday (except during statutory holiday weeks). Your road test will be conducted by Humber College.

Students must obtain their Learner's Permit from the Ministry of Transportation. It must be presented at the first class of the theory component of the program. Medical forms and copies of the Official Truck Handbook are available through the Ministry of Transportation.

The cost of the program covers the in-class and the in-vehicle training, the "Z" air brake course and course materials. The full fee is **\$3,200**.

If you require further information, contact the Transportation Training Centre at 416.675.6622 ext. 5800 or truck.info@humber.ca

Admission Requirements

Program requirements:

- Must hold a valid "G" class licence (not a 'G1' or 'G2' licence). Additionally G to AZ students must have a minimum of 12 months of verifiable Canadian driving experience with a "G2/G" (not a "G1") licence.
- Must pass a Ministry of Transportation driver's medical and visual examination
- Applicants must obtain a classified licence learner's permit (which includes a written test) from DriveTest.
- Students should possess a minimum of an Ontario grade 10 literacy level
- CSA approved safety shoes

Note: These programs are not recommended for persons that have driven less than 20,000 kilometers in the province of Ontario during the past twelve months. Having less than this experience may result in your inability to meet the course objectives.

Registration and Payments

Please visit humber.ca/trucking to register online using VISA, MasterCard, VISA debit, MasterCard debit. Full fees are payable to register on-line.

Registration for the AZ program at the Transportation Training Centre can be done with a \$645.00 non-refundable deposit. The remainder of tuition must be paid 3 weeks before the start of your program.

Registration for the DZ Program at the Transportation Training Centre full tuition payment of \$3,200.00 is required.

Payment can be done by bank draft, certified cheque or money order payable to Humber College. (Cash and personal cheques cannot be processed.) Payment in person can be done between the hours of 9:00 a.m. and 4:00 p.m. Monday to Friday. No appointment is necessary.

Withdrawals and Refunds

The last date to withdraw is 3 weeks prior to the start of the program.

Withdrawal Notice	Refund
On or before the last date to withdraw	Withdrawal penalty fee of \$645.00
After the last date to withdraw	No refund

Transfers

Requests to transfer must be made in writing and received no later than 3 weeks prior to the start of your program. Students may transfer one time between programs.

Student Information

ATTENDANCE

Any time a student is unable to attend, the student is responsible for notifying the College with a minimum notice of twenty-four hours. Two or more days off within a 5-day period requires written notice and authorization. The telephone number is (416) 675-6622 ext. 5800. After office hours, messages can be left at extension 5800.

All training must be completed before a student is eligible for road testing. Certificates will be withheld until both the final exam and the road test have been successfully completed.

All training and testing must be completed within 120 days of the initial program start date.

Students will have to make up any missed training before being eligible for a road test. Missed lessons will be made up at the student's expense.

It is the responsibility of a student who misses training for medical reasons to provide the College with an original Doctor's note in order to have this training time re-scheduled.

STUDENT RESPONSIBILITY

CSA approved safety shoes are mandatory during in-vehicle training. Sandals or shirts with cut off sleeves are prohibited. If a student violates these regulations, they will be sent home and the student will be responsible for the cost of any make-up lessons.

Students must always carry their valid Ontario driver's licence (with photo card) and learner's permit with them at all times to drive Humber's training vehicles.

Cell phones must be turned off during in-vehicle training.

College Policy prohibits smoking in College buildings, training sites or in the trucks.

ACADEMIC INTEGRITY

Any student arriving for a class who appears to be under the influence of intoxicants, drugs or alcohol, will, at the discretion of their instructor, not be allowed to attend that session and will be asked to leave the premises. Any such action will be documented and recorded in the student's file.

A student may be withdrawn from a course, a program, or from the College for "just cause". Included in "just cause" (but not limited to) is consistent failure to meet program objectives, plagiarism/cheating, absenteeism, inappropriate behaviour, failure to pay fees, submission of false documentation or if a student in any way jeopardizes the safe learning environment. The student will be informed verbally and in writing by a Humber representative. No refunds will be issued.

PROGRAM INFORMATION

A student's in-vehicle progress is evaluated and reviewed with the student at the completion of every in-vehicle session and will be signed by both the instructor and the student.

Students receive a briefcase containing their program materials on the first day of in-class training.

Gloves are provided and are to be worn when conducting the pre-trip inspection, coupling and uncoupling. Gloves are to be removed prior to entering the cab of the vehicle.

Students will be given written tests that will account for 35% of their final mark. These will be based on material taught in the classroom. The driving portion of the program will be evaluated on a daily basis and account for the remaining 65% of the program.

There is a deduction of 3% for each failed road test.

Students will be advised before their road test if extra lessons are recommended.

All training and road testing must be completed within 120 days of the initial program start date.

'Z' Air Brake Endorsement General Information

Your registration fee entitles you to one 12-hour "Z" Air Brake Endorsement course, including both the written and practical tests. Please do not take the written test for your "Z" Air Brake Endorsement at the DriveTest Centre. MTO regulations will not allow us to recognize a written test from a location other than Humber College.

The Ministry of Transportation regulates this course therefore attendance for all 12 hours is mandatory. Students arriving more than 15 minutes past the start time of 8:00 a.m. or any scheduled breaks will not be permitted to attend or complete the course. Should this occur, or you fail to attend, you will have to re-purchase the course.

WRITTEN TEST

If you are unsuccessful in passing the initial written exam, you may attempt a second written test. You must wait a minimum of 24 hours before attempting a retest. This re-test must be booked by calling the office (416-675-6622 ext. 5800) Monday to Friday between the hours of 9:00 a.m. and 4:00 p.m.

Prior to attempting the second written test, it is recommended that you sit through a second air brake course at no charge as a refresher. Written re-tests will take place at 30 Carrier Drive. between the hours of 9:00 a.m. and 4:00 p.m. Monday to Friday.

All written re-tests must be completed within two weeks of completion of the classroom portion of the "Z" Air Brake course.

Note: if you are unsuccessful with your final (2nd) attempt at the written exam, the entire "Z" Air Brake course must be re-purchased and taken again.

PRACTICAL TEST

If you are unsuccessful in passing the initial practical exam, you may attempt a 2nd practical test at a cost of \$75.00 You must wait three (3) days before attempting a practical re-test, however you may book your re-test immediately. This re-test must be booked by calling the office (416-675-6622 ext. 5800) Monday to Friday between the hours of 9:00 a.m. and 4:00 p.m.

Note: if you are unsuccessful on your final (2nd) practical exam, the entire "Z" Air Brake course must be re-purchased and taken again.

YOU CAN NOT ATTEMPT YOUR ROAD TEST WITHOUT PASSING YOUR 'Z' ENDORSEMENT

Applying for a Classified Licence ('Learner's Permit')

To obtain your learner's permit for a **Class 'A'** or a **Class 'D'** licence, you must first have a doctor complete the **Driver's Medical Examination Report**. You can do this at your family doctor or a **Walk-In Medical Clinic**. Medical forms can be obtained at Humber's Transportation Training Centre or a DriveTest Centre. Note that the provincial health care program (OHIP) does not cover the cost for this. Check around as prices can vary.

Before attempting the written test for your learner's permit, we recommend that you review **The Official MTO Driver's Handbook** and **The Official MTO Truck Handbook** (see over). These books can be purchased at a **Drive Test Centre, Canadian Tire and major bookstores** or viewed online at www.mto.gov.on.ca/english/pubs/drivhand/

Once the above is completed, take your driver's **Medical Examination Report** to a **DriveTest Centre** (www.drivetest.ca) and request a written test for either a **Class 'A'** or **Class 'D'** learner's permit. Please do not take the written test for your **"Z" Air Brake Endorsement** at the DriveTest Centre. MTO regulations will not allow us to recognize a written test from a location other than Humber College.

The cost of the written test is \$23.25. You may be charged an additional \$96.75 for a road test.* (The road test fee may be refunded by DriveTest after successfully completing our program.)

You can also do the written test at Service Ontario at the 777 Bay (College Park) location.

You must present Humber College with a valid learner's permit **on the first day of your classroom**.

If you experience any difficulty in obtaining your Learner's Permit, please contact Humber at (416) 675-6622 ext. 5800 **immediately**.

* Note: Fees are a DriveTest policy. Humber College has no control over this. Fees are current as of February 2018.

